

PLEASE READ THE FOLLOWING TERMS:

- I understand that a Leave of Absence from New York University precludes me from taking courses at another academic institution.
- I will discuss all course requirements affected by this Leave with my academic advisor.
- I am aware that a Leave of Absence does not exempt me from student loan repayments and I must adhere to all deadlines for future financial aid applications. (If you have financial questions please contact Dory Smith-Wilson at 212-998-1911).
- If I live in a residence hall, I will contact the Housing Office (212-998-4600) regarding the change in my residential status. I understand that by taking a **personal** or **financial leave** I will not maintain my housing renewable status.
- I understand that I will not have access to any NYU university services or facilities during my leave of absence.
- I must notify the Office of Student Affairs of my return three to six weeks prior to registration so that I will be reactivated in the system. A **Return from Leave of Absence Form** can be downloaded from the Tisch website at www.tisch.nyu.edu/student-affairs/forms. I must also inform my academic department at least three to six weeks prior to my registration session for the semester of my return so that I can be advised for registration. I am aware that my leave may affect my ability to pre-register for the semester of my return.
- If I am requesting a Leave for medical reasons it will require additional approval from Counseling and Wellness Services and/or the Student Health Center
- If I have NYU Student Health Insurance and I want to continue coverage while away, I will contact Student Health Insurance Services at 212-443-1020.
- If I am **not** a United States citizen I must contact the Office of Global Services 212-998-4720 to discuss requirements pertaining to my matriculation while on a leave from the university.

I have read and understand the above terms pertaining to my Leave of Absence request.

Student Signature _____

Date _____

STUDENT AFFAIRS AND DEPARTMENT CONTACTS

	Art & Pub. Policy Emily Brown 212.992.8248 emily.brown@nyu.edu	Design for Stage and Film Barbara Cokorinos 212.998.1956 barbara.cokorinos@nyu.edu	Grad. Musical Theatre Marie Costanza 212.998.1830 mcc1@nyu.edu	MIAP Jess Cayer 212.998.1618 jlc26@nyu.edu
Student Affairs Admin. Avery Fainer 212.998.1908 avery.fainer@nyu.edu	Cinema Studies Melanie Daly 212.998.1594 md96@nyu.edu	Department of Drama See Advisor 212.998.1850 Advisors Group NYU Tisch Drama	Dramatic Writing Julia Attanasio 212.998.1940 julia.attanasio@nyu.edu	Performance Studies Noel Rodriguez(G)/Laura Fortes(UG) 212.998.1621/1622 noel.rodriguez@nyu.edu laura.fortes@nyu.edu
IMA Midori Yasuda 212-998-1882 midori.yasuda@nyu.edu	Recorded Music Brianna Hayes 212.992.8408 bp32@nyu.edu	Game Design Jessica Lam 646.997.0709 jessica.lam@nyu.edu	ITP Dante DelGiaccio 212.998.1881 dante.delgiaccio@nyu.edu	Photo & Imaging 212.998.1930 Patricia McKelvin pm103@nyu.edu
Collaborative Arts Colleen Seeber 212-998-1817 cs4283@nyu.edu	Dance Daria Kendus 212.992.9302 dk2@nyu.edu	Grad Acting Giselle Vázquez 212.998.1963 giselle.vazquez@nyu.edu	Undergrad Film & TV See Advisor 212.998.1700 ugftv.academic.support@nyu.edu	Grad Film Natalie LeBrecht 212.998.1568 natalie.lebrecht@nyu.edu

FOR DEPARTMENT USE ONLY

Student's GPA _____ Points Completed _____

Academic Standing: Good Standing Academic Probation Disciplinary Action

Departmental Approval Signature _____ Date _____

Director of Student Affairs Approval Signature _____ Date _____

Associate Dean for Student Affairs Approval Signature _____ Date _____