

## Medical Withdrawal Request Form

Students who find they must withdraw for medical reasons after the second week of classes may request a medical withdrawal. The process for requesting a medical withdrawal is similar to that of requesting a medical leave of absence, except that the student's courses remain on the transcript, with final grades of W. As this may affect eligibility for financial aid, students requesting a medical withdrawal (as opposed to a medical leave of absence) should consult with the Office of Financial Aid and Scholarships before making a final decision to withdraw.

1. Please read and sign this form.
2. Please withdraw online through Albert (instructions can be found under the Office of the Registrar at [www.nyu.edu](http://www.nyu.edu)).
3. Please contact your department administrator regarding your medical withdrawal (reverse side of form has contact information).

**Date of Request:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Student ID:** N \_\_\_\_\_

**Student Name:** \_\_\_\_\_  
 (Last) \_\_\_\_\_ (First) \_\_\_\_\_

**Permanent Address:** \_\_\_\_\_

(City)

(State)

(Zip)

**Phone:** \_\_\_\_\_

**NYU Email address:** \_\_\_\_\_

### UNDERGRADUATE DEPARTMENT (please indicate department):

Collaborative Arts	Dramatic Writing	Performance Studies
Cinema Studies	Film & Television	Photography & Imaging
Dance	Game Design	Recorded Music
Department of Drama	IMA	

### GRADUATE DEPARTMENT (please indicate department):

Art & Public Policy	Design for Stage & Film	Graduate Acting	ITP
Cinema Studies	Dramatic Writing	Graduate Film	Performance Studies
Dance	Game Design	Graduate Musical Theatre	MIAP

**Semester you are requesting to medical withdrawal:** \_\_\_\_\_

**Semester you plan to return:** \_\_\_\_\_

### Please circle the answer to the following questions:

- Do you live in a residence hall?  Yes  No
- Do you receive financial aid?  Yes  No
- Are you a United States citizen?  Yes  No

**PLEASE READ THE FOLLOWING TERMS:**

- I understand that a Medical Withdrawal from New York University precludes me from taking courses at another academic institution.
- I will discuss all course requirements affected by a Medical Withdrawal with my academic advisor.

I am aware that a Medical Withdrawal does not exempt me from student loan repayments and I must adhere to all deadlines for future financial aid applications. If you have financial questions please contact [financial.aid@nyu.edu](mailto:financial.aid@nyu.edu).

- If I live in a residence hall, I will contact the Housing Office (212-998-4600) regarding the change in my residential status.
- I understand that I will not have access to any NYU university services or facilities during my Medical Withdrawal.
- I must notify the Office of Student Affairs of my return three to six weeks prior to registration so that I will be reactivated in the system. A **Return from Medical Withdrawal** can be downloaded from the Tisch website at [www.nyu.edu](http://www.nyu.edu). I must also inform my academic department at least three to six weeks prior to my registration session for the semester of my return so that I can be advised for registration. I am aware that my Medical Withdrawal may affect my ability to pre-register for the semester of my return.
- If I am requesting a Medical Withdrawal, it will require additional approval from Counseling and Wellness Services and/or the Student Health Center.
- If I have NYU Student Health Insurance and I want to continue coverage while away, I will contact Student Health Insurance Services at 212-443-1020.
- If I am **not** a United States citizen I must contact the Office of Global Services 212-998-4720 to discuss requirements pertaining to my matriculation while on a Medical Withdrawal from the university.

**I have read and understand the above terms pertaining to my Leave of Absence request.**

Student Signature

Date

**Student Affairs Contact**

**Department Contacts**

	<b>Art &amp; Pub. Policy</b> Emily Brown 212.992.8248 <a href="mailto:emily.brown@nyu.edu">emily.brown@nyu.edu</a>	<b>Design for Stage and Film</b> Barbara Cokorinos 212.998.1956 <a href="mailto:barbara.cokorinos@nyu.edu">barbara.cokorinos@nyu.edu</a>	<b>Grad. Musical Theatre</b> Marie Costanza 212.998.1831 <a href="mailto:mcc1@nyu.edu">mcc1@nyu.edu</a>	<b>MIAP</b> Jess Cayer 212.998.1618 <a href="mailto:jlc26@nyu.edu">jlc26@nyu.edu</a>
<b>Student Affairs Admin.</b> Avery Fainer 212.998.1908 <a href="mailto:avery.fainer@nyu.edu">avery.fainer@nyu.edu</a>	<b>Cinema Studies</b> Melanie Daly 212.998.1594 <a href="mailto:md96@nyu.edu">md96@nyu.edu</a>	<b>Department of Drama</b> See Advisor 212.998.1850 <a href="mailto:Advisors Group NYU Tisch Drama">Advisors Group NYU Tisch Drama</a>	<b>Dramatic Writing</b> Kelsey Ekker 212.998.1518 <a href="mailto:ke36@nyu.edu">ke36@nyu.edu</a>	<b>Performance Studies</b> Noel Rodriguez(G)/Laura Fortes(UG) 212.998.1621/1622 <a href="mailto:noel.rodriguez@nyu.edu">noel.rodriguez@nyu.edu</a> <a href="mailto:laura.fortes@nyu.edu">laura.fortes@nyu.edu</a>
<b>IMA</b> Midori Yasuda 212.998-1882 <a href="mailto:midori.yasuda@nyu.edu">midori.yasuda@nyu.edu</a>	<b>Recorded Music</b> Brianne Hayes 212.992.8408 <a href="mailto:bp32@nyu.edu">bp32@nyu.edu</a>	<b>Game Design</b> Jessica Lam 646.997.0709 <a href="mailto:jessica.lam@nyu.edu">jessica.lam@nyu.edu</a>	<b>ITP</b> Dante DelGiacco 212.998.1881 <a href="mailto:dante.delgiacco@nyu.edu">dante.delgiacco@nyu.edu</a>	<b>Photo &amp; Imaging</b> 212.998.1930 Patricia McKelvin <a href="mailto:pm103@nyu.edu">pm103@nyu.edu</a>
<b>Collaborative Arts</b> Colleen Seeber 212-998-1817 <a href="mailto:cs4283@nyu.edu">cs4283@nyu.edu</a>	<b>Dance</b> Daria Kendus 212.992.9302 <a href="mailto:dk2@nyu.edu">dk2@nyu.edu</a>	<b>Grad Acting</b> Giselle Vázquez 212.998.1963 <a href="mailto:giselle.vazquez@nyu.edu">giselle.vazquez@nyu.edu</a>	<b>Undergrad Film &amp; TV</b> See Advisor 212.998.1700 <a href="mailto:ugftv.academic.support@nyu.edu">ugftv.academic.support@nyu.edu</a>	<b>Grad Film</b> Natalie LeBrecht 212.998.1568 <a href="mailto:natalie.lebrecht@nyu.edu">natalie.lebrecht@nyu.edu</a>

**FOR DEPARTMENT USE ONLY**

Student's GPA \_\_\_\_\_ Points Completed \_\_\_\_\_

Academic Standing:  Good Standing  Academic Probation  Disciplinary Action

Departmental Approval Signature Date

Director of Student Affairs Approval Signature Date

Senior Associate Dean for Student Affairs Approval Signature Date