**NYU-TSOA-UG DRAMA – Production & Design Studio**

**REQUIREMENTS OF THE ASSISTANT PROJECTION DESIGNER**

**Time Commitment**

When you agree to become an assistant designer for an Undergraduate Drama StageWorks Production you will be expected to work an average of ten to twenty hours per week during the design and construction periods. During the Tech/Dress period your time commitment may be higher.  You will be expected to attend the weekly Production Meetings.

**Duties**

It is important that you read the play prior to beginning the duties listed below.  Likewise it is VERY important that you communicate your goals and expectations for growth with your designer.

*Design Period*

During the design period you can expect to help with the following:
- Research
- Attend rehearsals with designer
- Collect content material
- Generate rehearsal media files

*Construction Period*

During the construction/editing period you can expect to help help with the following:
- Learn editing software
- Copy and edit source material
- Assist in system set-up & modification
- Assist with editing and recording

*Tech/Dress Period*

During the tech/dress period you can expect to help with the following:
- Attend all technical and dress rehearsals with designer
- Work with projection operator training and trouble-shooting
- Track cues
- Take notes
- Assist in note calls

*Post-Show:*

After closing you can expect to help with the following:
- Assist with strike – sort speciality items obtained for the production
- Assist with returns to rental house(s)

Please keep in mind, every show and designer is different. How you accomplish duties will vary as well as your responsibilities.