Dear New Tisch Student:

Congratulations and welcome! To help you begin your career as a Tisch student, we have created this handbook to allow you to register early for your fall 2015 courses.

We encourage you to register early so that you will have the widest variety of course selection options. Registration begins on Tuesday, June 9 at 12:00 noon. You should register on or around this date in order to avoid reduced options for course selection. Please note that the University’s Office of the Bursar generates tuition bills for all new students regardless of whether or not they have registered for courses. The payment deadline set by the Bursar is August 4, 2015. Students who have not met this deadline will be de-enrolled.

You will receive information regarding new student orientation in early July. Orientation, which is required of all new students, begins on August 29. During that time, you will meet with your department academic advisor to discuss your educational and professional goals and any amendments that may be needed to your fall schedule. There is a two-week period at the beginning of each term during which students are allowed to make changes in their course schedules. Your department will have more information on the drop/add process.

Please read the following materials carefully, which will guide you through the process of selecting your courses and registering via Albert, NYU’s computerized registration system. If you have questions about the registration process or specific courses please call your department’s Help Line or call the Student Affairs Office at (212) 998-1900.

We hope you have a restful and enjoyable summer. Everyone at the School looks forward to welcoming you in August.

Sincerely,

Robert Cameron

Robert Cameron, Associate Dean for Student Affairs

Office of Student Affairs
726 Broadway, 2nd Floor
New York, NY 10003-9502
Telephone: (212) 998-1900
Registration Instructions

This handbook is designed to help guide you through your first registration. It is divided into various sections about your department, and includes a section explaining the University’s Expository Writing policy.

As an incoming student to the Tisch School of the Arts you will have the widest range of choices in setting up your first semester curriculum prior to your arrival at NYU. You can register beginning June 9, by using Albert, the University’s online registration and information system. The University Registrar will randomize registration appointment times for all new students at 12:00 noon and 12:20 p.m. (EST). Please check your Appointment time in your Student Center Albert account.

Here is all you need to do to register beginning June 9 at either 12:00 noon or 12:20 p.m. (EST):

Read this booklet carefully and make your course selections based on the guidelines provided by your department. You may want to sketch out your weekly schedule to be sure that your courses do not conflict.

Complete your Registration Worksheet using the instructions provided at the end of your department’s section. If you have questions regarding your program, you should call your department helpline indicated on page 10 of this handbook.

You will access the Albert online registration system through your NYUHome account. To do this, you first need to activate your NetID. Log on to the video presentation on how to activate your NYU Net ID by clicking here: http://www.nyu.edu/Registrar/sis/student_center_training.html.

You can also learn other Albert features, such as how to search for courses, review your degree progress, and view your grades.

Once your account is activated and you are ready to register, login to Albert using NYUHome (http://home.nyu.edu). Instructions are below.

With your Worksheet complete and NYUHome account activated:

• Go online to https://home.nyu.edu and login using your Net ID and password.
• Click Academics, then click the ALBERT login button.
• Once there, click Student Center, then click Enroll and you can now register for classes.

Payment questions can be addressed through the Bursar’s website at www.nyu.edu/bursar.

When you arrive on campus in August (remember New Student Orientation begins the week of August 29 and is required of all new students), you will meet with your academic advisor who will review the fall schedule for which you’ve enrolled. If necessary, changes in your program can be made at that time.
CALENDAR

FALL 2015

New Student Registration begins June 9
Tuition Payment Due August 4
New Student Orientation August 29 - Sept 1
FIRST DAY OF CLASSES September 2
Labor Day (holiday) September 7
Fall Recess/Columbus Day (holiday) October 12
Parent & Family Day October 24
Thanksgiving Recess (holidays) November 25-26
Last Day of Classes December 15
Final Examinations December 17-23
Winter Recess (holidays) December 24 - January 3

WINTER SESSION

Winter Session Classes January 4 - January 22
Martin Luther King Jr. Day (holiday) January 18

SPRING 2016

FIRST DAY OF CLASSES January 25
President’s Day (holiday) February 15
Spring Recess (holidays) March 14-20
Last Day of Class May 9
Reading Day May 10
Final Examinations May 11-17

Full academic calendars can be found at www.nyu.edu/registrar/calendars
DIRECTORY

Tisch School of the Arts Administration

Allyson Green, Dean
721 Broadway, 12th floor
(212) 998-1800

Ken Tabachnick, Deputy Dean
665 Broadway, 6th floor
(212) 998-1463

Sheril D. Antonio, Associate Dean, Kanbar Institute of Film & Television
721 Broadway, 9th floor
(212) 998-1717

Daniel O’Sullivan, Associate Dean, Emerging Media Group
721 Broadway, 4th floor
(212) 998-1805

Sarah Schlesinger, Associate Dean, Institute of Performing Arts
715 Broadway, 2nd floor
(212) 998-1980

Kathleen McDermott, Associate Dean, Resource Planning and Compliance
721 Broadway, 12th floor
(212) 998-1515

Robert Cameron, Associate Dean for Student Affairs
726 Broadway, 2nd floor
(212) 998-1900

Louis Scheeder, Associate Dean of Faculty
721 Broadway, 12th floor
(212) 998-1805

Kaiko Hayes, Assistant Dean for Administration
721 Broadway, 12th floor
(212) 998-1800

Andrew Uriarte, Assistant Dean, External Affairs
721 Broadway, 12th floor
(212) 998-1808

Tisch Undergraduate Departments

Art and Public Policy - Kathy Engel, Chair
665 Broadway, 6th floor
(212) 998-1805

Cinema Studies - Antonia Lant, Chair
721 Broadway, 6th floor
(212) 998-1600

Clive Davis Institute of Recorded Music - Jeffrey Rabhan, Chair
194 Mercer Street, 5th floor
(212) 992-8400

Dance - Sean Curran, Chair
111 Second Avenue, 3rd floor
(212) 998-1980

Drama, Undergraduate - Edward Ziter, Chair
721 Broadway, 3rd floor
(212) 998-1850

Dramatic Writing – Terry Curtis Fox, Chair
721 Broadway, 7th floor
(212) 998-1940

Game Design - Frank Lantz, Chair
2 Metrotech Center, Brooklyn, NY, 8th floor
(646) 997-0707

Kanbar Institute of Film and Television, Undergraduate Division
Joe Pichirallo, Chair
721 Broadway, 11th floor
(212) 998-1700

Performance Studies - Karen Shimakawa, Chair
721 Broadway, 6th floor
(212) 998-1620

Photography and Imaging - Deborah Willis, Chair
721 Broadway, 8th floor
(212) 998-1930

Tisch Academic Services
726 Broadway, 2nd floor
www.students.tisch.nyu.edu
tisch.academic.services@nyu.edu

Incoming Student page information-
www.nyu.edu/tisch/incoming

Anita Gupta, Director of Academic Services
Jean Chen-Villalba, Assistant Director of Academic Services

University Offices

Admissions, Undergraduate
665 Broadway, 11th floor
(212) 998-4500
www.nyu.edu/admissions/undergraduate-admissions.html

NYU Jeffrey S. Gould Welcome Center
50 West 4th Street
(212) 998-4550

Bursar
www.nyu.edu/bursar
(212) 998-2800

Financial Aid
www.nyu.edu/financial.aid
http://students.tisch.nyu.edu/page/finaid.html

Registrar
www.nyu.edu/registrar
(212) 998-4290

Housing and Residence Life
726 Broadway, 7th floor
(212) 998-4600
www.nyu.edu/life/living-at-nyu.html

Student Resource Center
60 Washington Square South, Suite 210
www.nyu.edu/src
(212) 998-4411

NYU Card Center
7 Washington Place
www.nyu.edu/nyucard
(212) 443-CARD
The Program

The curriculum includes four areas: Professional Training, Theatre Studies, General Education (Liberal Arts), and Electives. Summer courses are offered in all areas.

Professional Training

Students participate in Professional Training three days a week for a minimum of six semesters (generally, three years). Students are required to spend the first two years at their Primary Studio to develop a firm grounding in the technique most suited to them. Primary Studio placement recommendations are made by the faculty and staff, based on the artistic review; final assignments are made on receipt of the accepted student's deposit and are subject to space availability. For their third year of training, students may choose to continue at their studio for advanced training or move to another to learn a new approach, or participate in an advanced training program or practicum designed to create a bridge between training and performance.

Theatre Studies

Students take a minimum of seven courses from a Theatre Studies curriculum that reflects the mission of the department, which is to give students the artistic and intellectual foundations necessary for a successful professional life in the theatre and allied disciplines. The intensive and rigorous training received in studio is contextualized within and enriched by knowledge of the theatre as an art and an institution, with a history, a literature, and a vital role in culture. Also, we prepare students to pursue graduate study in fields like theatre history, dramatic literature, and performance studies, for those who are interested.

The Theatre Studies curriculum consists of two required Group A introductory courses, Introduction to Theatre Studies and Introduction to Theatre Production to be taken in the first year (see below). These are followed by a minimum of five Theatre Studies courses: two from Group C (World Drama and Theatre History) and three from Group B (studies in Drama & Performance) or Group C.

General Education

Students complement their Professional Training and Theatre Studies with General Education courses in a variety of traditional disciplines and innovative interdisciplinary programs at New York University. Every student earns a minimum of 32 units of General Education outside the major, with at least 8 of those units (two courses) in the humanities and 8 (two courses) in the social or natural sciences. Humanities courses are taken in such areas as art history, classics, English, foreign languages and literatures, history, music theory, philosophy, and religion. Social science or natural science courses are taken in such areas as anthropology, biology, computer science, economics, geology, journalism, linguistics, mathematics, physics, politics, psychology, and sociology.

Freshmen earn 8 of their General Education units by taking the Department of Art and Public Policy Core Curriculum during their first year at NYU. See course information on Art and The World/Writing the Essay (EXPOS-UA 5) at the back of this booklet.

Electives

In addition to the areas outlined above, each student selects additional courses (usually equaling 20 units) to reach the 128-point minimum necessary for graduation. These classes are considered “Electives” and may be earned from any NYU course, including those courses offered through the Stern School of Business, the Gallatin School of Individualized Study, the Steinhardt School of Culture, Education, and Human Development, and additional general electives and/or practical courses through the College of Arts and Science, but not those offered through the School of Continuing and Professional Studies. The department also offers theatre electives, which cover such areas as stage skills, workshops, and special topics in theatre and drama. Elective units may also be used to earn double majors and extra semesters of Professional Training in the senior year. In order to allow time for adjustment to the rigors of the program, first year students are discouraged from taking elective units in their first semester.
Degree Requirements

A total of 128 units is required for the Bachelor of Fine Arts Degree in theatre. The required distribution of that credit follows.

**Professional Training**

Primary Studio: 32 units

Additional Professional Training: 16 units

**Theatre Studies**

Intro to Theatre Studies (ITS): 4 units

Intro to Theatre Production (ITP): 4 units

Additional Theatre Studies: 20 units

Five courses in Theatre Studies, two of which must be in World Drama and Theatre History

**General Education**

Art and the World/Writing The Essay: 4 units

The World Through Art/Writing The World: 4 units

Humanities: 8 units

Science (Natural or Social): 8 units

Humanities or Sciences: 8 units

**Electives**

Any NYU course, including additional work in the above areas, except those offered through the School of Continuing and Professional Studies.

Sample Course of Study

This is an example of how a typical student might structure a four-year program. Your actual course of study will be individually designed in consultation with your advisors. While the usual course load is 16 units per term, you may take up to 18 units per term at no additional tuition cost (the full-time flat fee rate of tuition is for registration between 12-18 units).
FOURTH YEAR

FALL

Theatre Studies 4 units
Liberal Arts (Humanities or Science) 4 units
Elective (any classes) 8 units

SPRING

Liberal Arts (Humanities or Science) 4 units
Elective (any classes) 12 units

Course Information

Use the information below to complete your registration worksheet.

FIRST SEMESTER SCHEDULE

A: PROFESSIONAL TRAINING

Primary Studio 8 units

B: THEATRE STUDIES

Introduction to Theatre Studies or, Introduction to Theatre Production 4 units

C: GENERAL EDUCATION

Art and The World/Writing The Essay 4 units

A: PROFESSIONAL TRAINING

You should have received a letter in April confirming your studio placement. If you do not know in which studio you have been placed, please call (212) 998-1850. All Primary Studio classes meet three days per week, Tuesday, Thursday, & Friday, usually from 9 am to 5 pm.

THEA-UT 201 Adler Conservatory I
THEA-UT 211 Atlantic Theater School I
THEA-UT 231 Experimental Theatre Wing
THEA-UT 241 Meisner Extension I
THEA-UT 251 Playwrights Horizons I
THEA-UT 261 Strasberg I
THEA-UT 271 Production & Design
THEA-UT 281 New Studio on Broadway

B: THEATRE STUDIES

Incoming freshmen must take two introductory courses in their first year: Introduction to Theatre Studies and Introduction to Theatre Production. Students in Production & Design must take Intro. to Theatre Production in the fall. For others, the order in which you take these classes is dependent on enrollment limits on a “first come, first served” basis. For example if you choose to take ITP in the fall, but find that course is full you must register for ITS and vice versa. Whichever one you do not take during the fall you will take in the spring.

THEA-UT 500

INTRODUCTION TO THEATRE STUDIES (ITS)

This course is designed to foster students’ intellectual engagement with drama and theatre by introducing them to the basic terminology and methodology used in understanding plays and performances, and the development of research skills. A range of critical perspectives is applied to a variety of plays from different periods and places; additionally, a number of contexts for theatre study are introduced, including theatre history and performance studies. Through discussion, serious analysis, and friendly debate, students actively enter into the creative life of the Department and the rich theatre culture that surrounds us in New York City. Regular critical reading and writing assignments are included.

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THEA-UT 510

INTRODUCTION TO THEATRICAL PRODUCTION (ITP)

This course meets twice a week, once in a large lecture session devoted to richly illustrated presentations on topics in the history of stage practice (including theatre architecture, stage structure, costume, scenery and lighting design,
theatre technology, and contemporaneous cultural and art history), and the second time in smaller seminars which provide introductory training to various aspects of current production and theatre technology. Interested students can receive focused training in stage management, lighting, costuming, scenery, and sound. All students participate in production work.

**Please Note:** You must register for BOTH a Lecture (section 001) AND a Seminar (pick from 002-006). Production & Design students will be enrolled in the special seminar in Production and Design (section 012), which meets 2:00 p.m. to 3:15 p.m. on Mondays.

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Sections 007-011 are Special Focus seminars - stage management, lighting, costuming, scenery, and sound. If you have an interest in one of these sections, take care to avoid a time conflict with your Expository Writing class. Special Focus seminars meet 2:00 p.m. to 3:15 p.m. on Wednesdays. More information will be provided at the New Student Orientation in August and you may change ITP sections at that time.

**C: GENERAL EDUCATION (LIBERAL ARTS)**

Freshmen must complete the Art & Public Policy Core Curriculum. In the fall, register for *Art and The World/Writing The Essay* (EXPOS-UA 5). See the Department of Art and Public Policy section at the back of this booklet, or on ALBERT under the Course Subject “Expository Writing Program.” Drama students must choose a Monday/Wednesday section.

**Faculty Biographies**

**Gwendolyn Alker**
Associate Teacher in Drama. B.A. Haverford College; M.A., Ph.D., Performance Studies, NYU. Areas: gender and performance, sound theory, religion and performance, Latin American and Latino theatre. Gwendolyn recently completed her dissertation “Silent Subjectivities: Performance, Religiosity and the Phenomenon of Silence” in the Department of Performance Studies at the Tisch School of the Arts. She is the former Managing Editor of *Women & Performance: A Journal of Feminist Theory*; and has also published in *Theatre Journal*, *TDR*, and *Dance Research Journal*. She is an advisor and former faculty member in the Gallatin School of Individualized Study at NYU.

**Awam Amkpa**
Associate Professor of Drama. B.A., Obafemi Awolowo University (Nigeria), Ahmadu Bello University (Nigeria), Ph.D. University of Bristol (England). Areas: drama theory, theatre history, activist and community theatre, and film. Formerly Senior Lecturer of Drama and Television at King Alfred’s College (England), Assistant Professor of Theatre Arts at Mount Holyoke College. Has published articles in *Performing Hybridity, Contemporary Theatre Review, Routledge Reader in Performance and Politics, Irish University Review,* and *Nigeria Magazine*. Author of forthcoming books *Overpowered But Not Tamed: Theatre, Colonialism and Postcolonial Desires and Homes and Border Crossings: Cinemas of the Black Atlantic*. Written and directed *Ajase* (Canadian Fringe Festival, Edmonton), *Not In My Season of Songs* (Mixed Blood Theatre, Minneapolis). Also the director of film documentaries including *Winds Against Our Souls, The Other Day We All Went to the Movies,* and *National Images, Transnational Desires*. Awam has worked extensively in popular street and community theatres in Nigeria and Britain.

**Sabastian Calderon Benton**
Assistant Professor of Drama. B.F.A., M.A. NYU; Ph.D., Stanford. Areas: performance theory, theater and the state, theories of the baroque, Latin American cultural studies. Formerly visiting artist-scholar at the Department of Spanish and Portuguese at New York University and at the Teatro de la Universidad Católica in Peru. His writings have appeared in *TDR: The Drama Review, Identities: Global Studies in Culture and Power, Istmo: Revista virtual de estudios literarios y culturales centroamericanos and the anthropology Neoliberalism and Global Theaters: Performance Permutations*, edited by Lara Nielsen and Patricia Ybarra (Palgrave Macmillan, 2012). In 2013 he was awarded the Routledge Prize for research excellence at the postgraduate
level by Performance Studies international. His current book project is titled Baroque States: Theatricality and Television in Contemporary Latin America. As a performer he has collaborated with Every House Has a Door, Witness Relocation, Anna Deavere Smith, John Jesurun, Ann Carlson, Faye Driscoll, Tim Etchells and Matthew Gough's Institute of Failure, and the International Contemporary Ensemble, among others. He is currently developing a stage adaptation of Luis Buñuel's 1962 film The Exterminating Angel.

**Una Chaudhuri**  

**Steven Drukman**  
Associate Arts Professor, B.A., Oberlin; M.A., Wisconsin (Madison); Ph.D., Performance Studies, NYU. Areas: postmodern performance and drama, gay and lesbian theatre. Assistant Editor, American Theatre. Former member, Organic Theatre Company (1987-1988). As an actor, has performed major roles in productions directed by Anne Bogart, Maria Irene Fornes, Eric Simonson, and Arnold Wesker. Published widely in American Theatre, The New York Times, the Village Voice, the Advocate, and other journals. Recent book contributions include A Queer Romance, and Speaking on Stage: Interviews with Contemporary American Playwrights.

**Chris P. Jaehnig**  
Associate Arts Professor in Drama; Department of Drama; Director, Technical Production Track; Production Director. B.A., Wisconsin (Madison); M.F.A., Yale. Area: technical theatre. Certificate in AutoCAD, Release 12, NYU School of Continuing Education, Real Estate Institute. Consultant for several off-off-Broadway theatres, freelance production manager in New York and Brooklyn. Freelance supervisor for projects at Macy's Parade Studio: Fourth of July fireworks displays and Thanksgiving Day Parade.

**Laura Levine**  
Associate Professor of Drama. B.A., Bryn Mawr; M.A., Ph.D., Johns Hopkins. Areas: renaissance; gender theory. Formerly Assistant Professor at Wellesley, and Visiting Assistant Professor at Brown and at NYU's Department of Performance Studies. She has delivered papers at the Modern Language Association, the Shakespeare Association of America, the Renaissance Society of America, and the Fifth World Shakespeare Conference in Tokyo. She is author of Men in Women's Clothing: Anti-theatricality and Effemminization from 1579 to 1642.

**Carol Martin**  
Professor of Drama, Director of Theatre Studies; Coordinator, Honors Program in Theatre Studies. B.A., Iowa; M.A., Ph.D., NYU. Awards include: De La Torre Bueno for her book, Dance Marathons; Best Issue of the Year by Professional/Scholarly Publishing Division of the Association of American Publishers for a special issue of TDR on Japanese Performance; Academic Excellence Award for graduate work. Grants include: Fulbright, National Endowment for the Humanities, Mellon, Tisch Senior Faculty Development grants. Books: Brecht Sourcebook: A Sourcebook of Feminist Theatre: On and Beyond the Stage; and Dance Marathons: Performing American Culture of the 1920s and 1930s. Currently, she is the editor of the book review section of TDR. Martin's essays on performance and interviews with artists have appeared in journals and anthologies, including the New York Times, and are known internationally having been translated in French, Polish, Chinese, and Italian. She has lectured and given papers on theatre and performance all over the world including Singapore, Shanghai, Japan, France, and Germany, as well as twice been an invited participant at Eugenio Barba's International School of Theatre Anthropology. Martin has appeared as an academic specialist on the American History channel discussing popular performance in the 1930s and the British BBC discussing female playwrights and literature, and she was the historical consultant for the Broadway production of Steel Pier. She has also taught at Dartmouth, Florida State University, California State University, and City College.

**Jane Malmo**  
Associate Teacher in Drama. B.A., Smith College; J.D., NYU School of Law; Ph.D. candidate Department of English, NYU. A criminal defense attorney for six years, Jane was a law professor for another ten years (at NYU, Hofstra, and Georgetown) before returning to NYU as a student. Research and teaching areas include Renaissance poetry and drama, psychoanalysis, theories of
interpretation and performance, and the theater of the trial. She has taught courses in 17th century literature, literary interpretation, and law and literature. Her dissertation is entitled “Just Violence: From the Letter of the Law to the Ethics of the Drive in Renaissance Literature.” She has published articles on the blindfolded figure of Justice, Milton’s *Samson Agonistes*, and Shakespeare’s *Measure for Measure*.

**Robert Vorlicky**

**Edward Ziter**
Associate Professor of Drama, Chair, Department of Drama. B.A., M.A., Brown; Ph.D., UC Santa Barbara. Areas: 19th century popular performance, theatre history, Arab Theatre. Edward Ziter is the author of *The Orient on the Victorian Stage* (Cambridge 2003) and has published articles in *Theatre Journal*, *Theatre Survey*, *The Wordsworth Circle* and anthologies. He was the recipient of a Fulbright award for research in Damascus, Syria and he is currently working on a monograph on Syrian political theatre.

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**Frequently Asked Questions**

**Will I have an Advisor?**
Yes. You have an assigned Drama Advisor whom you will meet during orientation. During the academic year, you will meet with your Drama Advisor for registration clearance, and whenever you need advice or have any questions or concerns.

**When is my tuition due and what happens if I don’t pay on time?**
The payment deadline is August 4, 2015. Any student who has not paid his/her tuition bill by this date will be dropped, or de-enrolled, from all courses. You may contact the Bursar’s Office at (212) 998-2800 (website: www.nyu.edu/bursar) if you have any questions regarding your tuition bill, or need assistance. The Bursar’s Office does have a number of Deferred Payment options. If there is a problem relating to the proper crediting of your financial aid to your bill, contact the Financial Aid Office (212) 998-4444 or Dory Smith-Wilson in the Tisch Office of Student Affairs (212) 998-1900 or dls1@nyu.edu.

Students who have been dropped from their courses have no guarantee that they will be able to re-enroll in the same courses. You should contact the department at (212) 998-1850 if you are de-enrolled.

**Can I receive credit for my Advanced Placement (AP) exams?**
Please refer to the Policies on Advanced Standing section at the back of this handbook for more information.

**Can I place out of the Department of Art and Public Policy Core Curriculum?**
No. Neither AP units nor high SAT scores can replace the Core Curriculum. College courses in English Composition taken while in high school do not transfer for credit and cannot substitute for the Core Curriculum. See the Department of Art and Public Policy section at the back of this handbook for further information.

**Can I switch Studios?**
Not in your first two years. Every student must complete his or her first two years in the same studio. After two years of Primary Studio, you are welcome to move to another studio or the advanced track of any Primary Studio. Placement in some advanced studios requires an audition.
What are Electives?
Any course which you take beyond your major and General Education requirements counts as an Elective. You can choose your Elective classes from any school at NYU (except the School of Continuing and Professional Studies), including the 2-credit theatre Elective courses offered every semester by the Drama Department.

Can I declare a second major or minor?
Yes, but not until sophomore year. During your freshman year, you will be taking required coursework. Students may investigate other disciplines in their sophomore and junior year. For those with a particularly focused interest, double majors and minors are available through the College of Arts and Science. A double major in Tisch is highly competitive and available by application only. If you double major or minor, your degree remains a BFA in Theatre; the second major or minor will appear on your transcript under the BFA.

Can I graduate in less than 4 years?
Yes. You can graduate in three and half years (or less) if you apply AP credit towards your degree, if you take 18 points each semester (rather than the usual 16 points), and/or if you take courses in the summer. Your decision to graduate early should be weighed against your academic goals and progress; taking 18 points each semester can put a strain on your course-load and may affect your performance adversely. You should also consult with Financial Aid if applicable.

When can I start auditioning for shows?
After completion of your freshman year as long as you remain in good academic standing.

When can I pursue an internship?
Internship opportunities are open to Juniors and Seniors as Advanced Professional Training, and to all students for elective credit.

Are there study abroad opportunities?
There are numerous study abroad opportunities available to Drama students, both through the Tisch Special Programs as well as university-wide study abroad programs. Information on Tisch study abroad programs can be found at http://specialprograms.tisch.nyu.edu. Special Programs e-mail is tisch.special.info@nyu.edu. For NYU study abroad programs outside of the Tisch selection of programs, you can go to www.nyu.edu/studyabroad. You can direct any questions to studyabroad@nyu.edu or call (212) 998-4433.

How do I keep track of it all?
Stay in touch with your advisor throughout the academic year.

Come by the Department – 721 Broadway, 3rd Floor. Plan to stop by once a week and read the bulletin boards.

Students will be automatically subscribed to “The Week in Drama,” the Department’s online publication. TWiD announces shows, special events and items of interest; and features articles on current students, alumni, faculty and special guests. Students will also have access to relevant Google Docs through NYU Home. For this and other communications, it’s important that you check your NYU email regularly.

Please note:
All courses taken at the Steinhardt School of Education, Stern School of Business and the Gallatin School of Individualized Study will only credit towards electives and will NOT credit to General Education. You will not receive any credit at all toward your degree for any courses taken at NYU School of Professional Studies.
**Registration Worksheet for the Drama Department**

**ALBERT:** [https://home.nyu.edu](https://home.nyu.edu)

1. Gather all registration materials prior to visiting the ALBERT online registration system, including: your student ID number, course schedules and completed registration worksheet. *(See Below)*

2. Log on with your Net ID and password. If you have not yet activated your Net ID, you will need to do so prior to registering. To do so, go to [http://start.nyu.edu](http://start.nyu.edu) (see page 4 of this handbook) Once your Net ID is activated, follow the instructions below:
   - Visit ALBERT through NYUHome at [https://home.nyu.edu](https://home.nyu.edu)
   - Click on the “Academics” tab in the upper-left portion of the NYUHome page, then ALBERT login
   - Click “Student Center” under “Registration”

3. You can now register for classes for the fall 2015 term. Carefully enter selections from your Registration Worksheet below, using the class numbers listed in the right column of your worksheet. Be sure to look over your schedule once you have completed your registration to confirm your selections.

4. If you encounter difficulty in registering, you may call the Drama Department’s Helpline at (212) 998-1850, or you may call the Office of Student Affairs at (212) 998-1900.

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**REGISTRATION WORKSHEET**

<table>
<thead>
<tr>
<th>COURSE #</th>
<th>TITLE</th>
<th>DAYS/TIMES</th>
<th>CREDIT HOURS</th>
<th>CLASS #</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROFESSIONAL TRAINING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primary Studio:____________________</td>
<td>THEA-UT________________________</td>
<td>Tuesday, Thursday, Friday All day block</td>
<td>8.0</td>
<td></td>
</tr>
<tr>
<td>THEA-UT 500</td>
<td>Introduction to Theatre Studies</td>
<td>Monday &amp; Wednesday Time: ______________</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>Section #</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>THEATRE STUDIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>THEA-UT 510.001 and THEA-UT 510._________ (choose section 002-006)</td>
<td>Introduction to Theatre Production Lecture Seminar</td>
<td>Monday 11:00-12:15 Wednesday 11:00-12:15 (Regular Seminar) or 2:00-3:15 (Special Seminar)</td>
<td>OR 4.0 0.0</td>
<td></td>
</tr>
<tr>
<td><strong>OR</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CORE CURRICULUM</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>See Art &amp; Public Policy Section in back of booklet or Expository Writing Program on ALBERT: (must meet Mon/Wed)</td>
<td>Expository Writing- Art &amp; the World/ Writing the Essay</td>
<td>Lecture: ______________ Recitation: ______________</td>
<td>4.0</td>
<td>Lecture: ______________ Recitation: ______________</td>
</tr>
</tbody>
</table>

You should register for 16 units
DEPARTMENT OF ART AND PUBLIC POLICY

Fall 2015
Department of Art and Public Policy Core Curriculum
Required for all Freshmen, two semesters Fall and Spring
Expository Writing - Art in the World (Fall)
The World through Art (Spring)

This Core Curriculum is required of all Freshmen and fulfills their Expository Writing requirement. The Core Curriculum consists of two courses—Art in the World offered in the fall semester and The World Through Art offered in the spring semester. All incoming Freshmen must take both semesters. The fall course consists of a plenary lecture that will meet three times throughout the semester and an essay writing class that meets twice a week. In the spring, the lecture component meets once each week and the writing class meets twice a week. Passing the fall course is a prerequisite for enrolling in the spring course. The courses mix different artistic media so as to integrate students’ various professional interests, and combine practical and theoretical approaches to achieve a comprehensive grasp of the work that art can do in the world. These writing courses are intensive, interdisciplinary and collaborative. Lectures and workshops focus on how to read complex texts for an understanding of their arguments, and how to write well-reasoned essays supported by evidence. These courses are designed to foster an appreciation of how the arts relate to each other and to society in a changing world. These courses will allow students to reflect on a range of social and ethical issues as they pertain to their own creativity.

TSOA Core Curriculum Course Schedule
**Register for one Art in the World Plenary Lecture (Class # 6734, 6755, 6767, or 6776) and a corresponding Writing the Essay section. These courses are found on Albert under the course subject EXPOS-UA, within the College of Arts and Science course selection.

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA 5 Class #6734
Lecture meets three Monday nights from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 from sections 002-018 (Class numbers 6735 through 6754).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Time</th>
<th>Class#</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>002</td>
<td>MW 8:00-9:15am</td>
<td>6735</td>
</tr>
<tr>
<td></td>
<td>003</td>
<td>MW 8:00-9:15am</td>
<td>6736</td>
</tr>
<tr>
<td></td>
<td>004</td>
<td>MW 9:30-10:45am</td>
<td>6737</td>
</tr>
<tr>
<td></td>
<td>005</td>
<td>MW 9:30-10:45am</td>
<td>6738</td>
</tr>
<tr>
<td></td>
<td>006</td>
<td>MW 11:00-12:15pm</td>
<td>6739</td>
</tr>
<tr>
<td></td>
<td>007</td>
<td>MW 4:55-6:10pm</td>
<td>6740</td>
</tr>
<tr>
<td></td>
<td>008</td>
<td>MW 12:30-1:45pm</td>
<td>6741</td>
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<tr>
<td></td>
<td>009</td>
<td>MW 12:30-1:45pm</td>
<td>6742</td>
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<td></td>
<td>010</td>
<td>MW 2:00-3:15pm</td>
<td>6743</td>
</tr>
<tr>
<td></td>
<td>011</td>
<td>MW 2:00-3:15pm</td>
<td>6744</td>
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<td></td>
<td>012</td>
<td>MW 4:55-6:10pm</td>
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<td>013</td>
<td>MW 3:30-4:45pm</td>
<td>6746</td>
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<td>014</td>
<td>MW 3:30-4:45pm</td>
<td>6747</td>
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<td>015</td>
<td>MW 4:55-6:10pm</td>
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<tr>
<td></td>
<td>016</td>
<td>TR 11:00-12:15pm</td>
<td>6749</td>
</tr>
<tr>
<td></td>
<td>017</td>
<td>TR 12:30-1:45pm</td>
<td>6750</td>
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<tr>
<td></td>
<td>018</td>
<td>TR 2:00-3:15pm</td>
<td>6751</td>
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<td></td>
<td>019</td>
<td>TR 4:55-6:10pm</td>
<td>6752</td>
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<td></td>
<td>020</td>
<td>MW 11:00-12:15pm</td>
<td>6753</td>
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<tr>
<td></td>
<td>021</td>
<td>MW 3:30-4:45pm</td>
<td>6754</td>
</tr>
</tbody>
</table>

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6755
Lecture meets three Monday nights from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6756 through 6766).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Day/Time</th>
<th>Class#</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>023</td>
<td>MW 9:30-10:45am</td>
<td>6456</td>
</tr>
<tr>
<td></td>
<td>024</td>
<td>MW 11:00-12:15pm</td>
<td>6757</td>
</tr>
<tr>
<td></td>
<td>025</td>
<td>MW 11:00-12:15pm</td>
<td>6758</td>
</tr>
<tr>
<td></td>
<td>026</td>
<td>MW 2:00-3:15pm</td>
<td>6759</td>
</tr>
</tbody>
</table>
### Plenary Lecture: Art in the World (Expository Writing)

**EXPOS-UA5 Class #6767**

Lecture meets three Monday nights, from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6768 through 6775).

<table>
<thead>
<tr>
<th>Section</th>
<th>Day/Time</th>
<th>Class#</th>
</tr>
</thead>
<tbody>
<tr>
<td>036</td>
<td>TR 12:30-1:45pm</td>
<td>6768</td>
</tr>
<tr>
<td>037</td>
<td>MW 2:00-3:15pm</td>
<td>6769</td>
</tr>
<tr>
<td>038</td>
<td>MW 8:00-9:15am</td>
<td>6770</td>
</tr>
<tr>
<td>039</td>
<td>MW 3:30-4:45pm</td>
<td>6771</td>
</tr>
<tr>
<td>040</td>
<td>MW 9:30-10:45am</td>
<td>6772</td>
</tr>
<tr>
<td>041</td>
<td>MW 9:30-10:45am</td>
<td>6773</td>
</tr>
<tr>
<td>042</td>
<td>MW 11:00-12:15pm</td>
<td>6774</td>
</tr>
<tr>
<td>043</td>
<td>MW 12:30-1:45pm</td>
<td>6775</td>
</tr>
</tbody>
</table>

### Plenary Lecture: Art in the World (Expository Writing)

**EXPOS-UA5 Class #6776**

Lecture meets three Monday nights, from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6777 through 16701).

<table>
<thead>
<tr>
<th>Section</th>
<th>Day/Time</th>
<th>Class#</th>
</tr>
</thead>
<tbody>
<tr>
<td>045</td>
<td>MW 12:30-1:45pm</td>
<td>6777</td>
</tr>
<tr>
<td>046</td>
<td>MW 12:30-1:45pm</td>
<td>6778</td>
</tr>
<tr>
<td>047</td>
<td>MW 2:00-3:15pm</td>
<td>6779</td>
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<tr>
<td>048</td>
<td>MW 2:00-3:15pm</td>
<td>6780</td>
</tr>
<tr>
<td>049</td>
<td>MW 3:30-4:45pm</td>
<td>6781</td>
</tr>
<tr>
<td>050</td>
<td>MW 3:30-4:45pm</td>
<td>6782</td>
</tr>
<tr>
<td>051</td>
<td>MW 4:55-6:10pm</td>
<td>6783</td>
</tr>
</tbody>
</table>

*Section 051 is restricted to international ESL students.*

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### EXPOSITORY WRITING FOR INTERNATIONAL STUDENTS AND STUDENTS FOR WHOM ENGLISH IS A SECOND LANGUAGE (E.S.L.)

International students and English-as-a Second Language (ESL) students have the same Core Curriculum and Expository writing requirements as domestic native speakers of English. However, English-as-a Second Language (ESL) may have requirements differing from those listed above depending on the level of English Proficiency.

TISCH and the Expository Writing Program (EWP) may require ESL students to be tested upon arrival to satisfy proficiency standards set by NYU’s American Language Institute (ALI). Based on the ALI’s recommendation, prerequisite work (EXPOS-UA 20 or EXPOS-UA 21) may be required. An ESL student required by ALI placement results to complete the prerequisite work must do so prior to enrollment into the core curriculum Art in the World/Writing the Essay (EXPOS-UA 5) in the Fall semester and The World Through Art/Writing The World (ASPP-UT 2) in the Spring semester.

English as a Second Language students who are not required to take the ALI placement test but who do experience difficulty with reading and writing in English should register for designated sections of the core curriculum designed at a conducive pace. In Fall, these sections are: Art in the World/Writing the Essay (EXPOS-UA 5) section 15 or section 51. These sections are restricted to students who qualify. For permission to register please contact Ms. Denice Martone in the Expository Writing Program at denice.martone@nyu.edu. In Spring, check ALBERT for ESL sections of The World Through Art/Writing The World (ASPP-UT 2).

Students who are uncertain about placement should visit the Expository Writing Website International page where there is a link to a self-diagnostic assessment test: [http://www.nyu.edu/cas/ewp/html/international.html](http://www.nyu.edu/cas/ewp/html/international.html).
POLICIES ON ADVANCED STANDING FOR FRESHMEN AT THE TISCH SCHOOL OF THE ARTS

For students admitted as freshmen, Advanced Standing, may be granted based on examination results and the evaluation of college courses taken while in high school. The total number of advanced standing units granted cannot exceed 32. The granting of credit is subject to certain conditions as described below. Note: The Department of Dance does not grant any advanced standing credit based on examination results (AP, IB), and limits the number of advanced standing units for college courses taken while in high school to a maximum of 8.

Advanced Standing credit received by NYU is evaluated and posted early in the first semester of enrollment. Freshmen expecting to receive advanced standing credit should check the transcript on ALBERT to ensure expected credit is posted by mid October.

Credit for Coursework
Credit may be awarded for satisfactory work completed at another accredited college or university. Upon admission, records are examined carefully to determine how much, if any, advanced standing will be granted. Each individual course completed elsewhere is evaluated and measured against similar coursework offered at NYU. For students admitted as freshmen, credit for courses with a course equivalent at NYU’s College of Arts and Science is usually granted if the grade obtained is “B” or better. No credit is granted for college writing or expository writing courses or for courses taken on a pass/fail basis. Credit will not be granted for college courses that satisfied high school graduation requirements.

Credit by Examination
The Advanced Placement Program (AP) (College Entrance Examination Board) and the International Baccalaureate Program (IB) enable undergraduate students to receive credit toward the undergraduate degree on the basis of performance in college-level examinations or proficiency examinations related to the school’s degree requirements, subject to the approval of the school.

With the exception of the Department of Dance, the Tisch School of the Arts participates in the Advanced Placement Program of the College Entrance Examination Board. In accordance with New York University policy, students may receive college credit toward their degree for AP tests taken prior to the completion of high school and with results of 4 or 5. See chart on the following page for details on Advanced Placement test scores for which credit is given. AP units sent to the University will be applied to students' records by October. For additional information, students can consult with the Assistant Director of Academic Services at (212) 998-1920, or email tisch.academic.services@nyu.edu.

For the International Baccalaureate (IB) examination, The Tisch School of the Arts recognizes higher level examinations passed with grades of 6 or 7. No credit is granted for standard level examinations. Official reports must be submitted to the Office of Undergraduate Admissions for review.

Except in the Department of Dance, the maximum number of units transferable by the combination of examination and college-level coursework completed in high school shall not exceed a total of 32. The maximum number of AP and/or IB units to be applied to the general education requirements of the undergraduate degree shall not exceed a total of 8. The remainder of units granted by examination, up to the maximum, will be applied to electives. Students receiving credit toward the degree may not take the corresponding college-level course in the College of Arts and Science for credit. If they do, they will lose the Advanced Placement credit.

Advanced Placement Equivalencies

<table>
<thead>
<tr>
<th>AP Examination and Grade</th>
<th>Units</th>
<th>NYU Course Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>4, 5</td>
<td>ARTH-UA 1 or ARTH-UA 2</td>
</tr>
<tr>
<td>Biology</td>
<td>4, 5</td>
<td>BIOL-UA 11,12/BIOL-UA 13,14</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>4, 5</td>
<td>MATH-UA 121</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4</td>
<td>MATH-UA 121^2</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>5</td>
<td>MATH-UA 121, 122</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4, 5</td>
<td>CHEM-UA 101,102/CHEM-UA 109,110</td>
</tr>
</tbody>
</table>

Instructions for sending AP scores to NYU can be found on the College Board website: www.apcentral.collegeboard.com.
Chinese Language and Culture 4, 5 4 EAST-UA 204
Computer Science A 4, 5 4 CSCI-UA 101
Computer Science AB 4, 5 8 CSCI-UA 101, 102
English Literature 4, 5 4 No course equivalent
English Language - - No course equivalent
Environmental Science 4, 5 4 No course equivalent
European History 4, 5 4 HIST-UA 1 or HIST-UA 2
French Language 4, 5 4 FREN-UA 101
French Literature 4, 5 4 FREN-UA 115
German Language 4, 5 4 GERM-UA 4
Human Geography - - No course equivalent
Italian Language and Culture 4, 5 4 ITAL-UA 12
Japanese Language and Culture 4, 5 4 EAST-UA 2503
Latin Literature 4, 5 4 No course equivalent
Latin: Vergil 4, 5 4 CLASS-UA 66
Macroeconomics 4, 5 4 ECON-UA 17
Microeconomics 4, 5 4 ECON-UA 27
Music Theory - - No course equivalent
Physics B 4 5 No course equivalent
Physics B 5 10 PHYS-UA 11,12
Physics B 4 5 No course equivalent
Physics C—Mech 4, 5 5 or 3 PHYS-UA 11, 81, or 91
Physics C—E&M 4, 5 5 or 3 PHYS-UA 12, 81, 82, or 93
Politics (U.S. Gov’t and Politics) 4, 5 4 No course equivalent
Politics (Comp. Gov’t and Politics) 4, 5 4 No course equivalent
Psychology 4, 5 4 PSYCH-UA 1
Spanish Language 4, 5 4 SPAN-UA 100
Spanish Literature 4 4 SPAN-UA 100
Spanish Literature 5 4 SPAN-UA 100 or SPAN-UA 200
Statistics 4, 5 4 PSYCH-UA 10
Studio Art - - No course equivalent
U.S. History 4, 5 4
World History 4, 5 4 No course equivalent

1. Students who obtain a score of 5 and who major or minor in art history are exempt from the introductory course, but AP credit does not reduce the total number of courses required for the major or the minor.

2. Students wishing to enroll in Calculus II (MATH-UA 122) or Calculus III (MATH-UA 123) must meet one or more of the prerequisites detailed in course description. Please visit College of Arts and Science course search, under the course heading Math (MATH-UA122/123) at www.nyu.edu/registrar, and click course search.

3. In order to receive credit for a score of 4 or 5 on Chinese Language and Culture and/or Japanese Language and Culture, students must successfully place above Intermediate II on language placement exams administered by the East Asian Studies department. Units awarded in this manner count as elective credit and cannot be applied to the East Asian Studies major or minor.

4. Credit received for the Environmental Science exam does not count toward the major or minor in environmental studies.

5. Credit received for the German Language exam does not reduce the number of courses required for the German major.

6. Students wishing to go on in Latin must consult the Classics department for proper placement. AP credit will not reduce the number of courses required for the major or minor.

7. Students who major or minor in economics in the policy concentration are exempt from the introductory principles courses as listed above, but AP credit does not reduce the total number of courses required for the major or minor. AP credit does not apply to ECON-UA 5.

8. Students who obtain a score of 4 on the Spanish Literature exam receive 4 units for SPAN-UA 100. If they wish to continue taking Spanish classes, they must take a language placement exam and consult with the Director of the Spanish Language Program.

9. Students who obtain a score of 5 on the Spanish Literature exam receive 4 units for SPAN-UA 100. They must consult with the Director of the Spanish Language Program if they wish to continue taking Spanish classes, or if they wish to receive credit for SPAN-UA 200, instead of for SPAN-UA 100.
10. Students who obtain a score of 5 and who major in psychology receive credit for Statistics for the Behavioral Sciences and may count it toward the major. Those with a score of 4 are exempt from this course, but the AP credit does not count toward the nine courses required for the major.

11. Credit can count as an elective toward the history major but not toward the history minor.

**GLOSSARY OF TERMS**

*Academic Progress*: The Office of Financial Aid checks to see if you are making what is considered “academic progress,” and have earned at least 76% of your attempted credits each academic year with passing grades and maintain a cumulative GPA of at least 2.0. More information on academic progress requirements for financial aid can be found at www.nyu.edu/financial.aid/progress.html.

*Albert*: NYU’s web-based Registration System, named after founder Albert Gallatin. You register and waitlist for courses using Albert. You can also check course availability, declare a cross-school minor, update your contact information, check your midterm and final grades, view your transcript and schedule, check to see if you have registration blocks, and check your account balance with the Bursar. To access Albert, login to home.nyu.edu, choose the “Academics” tab, and click “Albert Login.”

*Advisement*: Each semester you will have an advising session prior to the registration period. Once you have been advised by your advisor or departmental registration professional, you will then be cleared to register.

*Class Numbers*: The number that you enter on the ALBERT Registration screen to register for a course. You can find this number in the course detail once you identify a course you are interested in enrolling. Other course detail information include class time, day(s), location, professor, number of units, class status and any special notes.

*Core Curriculum*: This refers to the Tisch School of the Arts’ required expository writing courses: Art in the World (EXPOS-UA 5) in the fall semester, and The World Through Art (ASPP-UT 2) in the spring. For more information on the core curriculum, see page 22 in this handbook.

*Course Number*: Has three parts: the prefix gives you the School and Department, the following digits give you the course, and the final three digits tell you the section. For example: CINE-UT 10.001 is Tisch Cinema Studies Department (CINE-UT), Intro to Cinema Studies (10), section 1 (001).
**Degree Requirements:** Each department has a minimum number of units that must be completed in specific areas, as well as a total number of units required to achieve your degree.

**Drop/Add:** In the first two weeks of a semester, students can drop or add courses using Albert. In the third week, students must process a Program Change Form and get a departmental signature (and if adding a class, get the signature of the professor). Beginning with the fourth week, students must get an additional signature from the Tisch Office of Student Affairs. Students who drop a course after the second week of classes will receive a “W” (a Withdrawal notation) on the transcript for this course. The final deadline to drop a course is the first day of the ninth week of the semester. More information can be found on the Registrar’s website at www.nyu.edu/registrar/registration/withdrawal-schedules.html.

**Electives:** This term is used to describe units beyond your minimum required Major units and your General Education/ Liberal Arts units. These units can be taken in any subject you like, at any school within NYU (Tisch, CAS, Stern, Gallatin, Steinhardt) except at NYU School of Professional Studies.

**Expository Writing:** The Tisch School of the Arts has implemented a core curriculum in the freshman year which is a sequence of two semesters in expository writing. Through the core curriculum sequence, students may combine practical and theoretical approaches in regard to their ability to write and communicate, in order to achieve a comprehensive grasp of the work that art can do in the world. See page 22 of this handbook. These courses credit toward students’ general education units.

**Full-time status/Part-time status:** Full-time status is defined as enrollment in 12 to 18 units per semester, and are charged a flat tuition fee. Part-time students are those taking 1 to 11 units per semester (permission must be granted to do so, since Tisch programs are full-time.) Part-time tuition is charged on a per unit basis.

**General Education (Gen Ed)/ Liberal Arts:** The liberal arts portion of your degree is a large component of your education here at Tisch. You are required to take 32-44 General Education units, which is eleven unit courses over 8 semesters. Courses that count toward the General Education (Gen Ed) requirement are those that broaden student perspectives through research, analysis, historical overview and/or critical thinking. These courses may not be related to your major, and are typically found through the College of Arts & Science, as well as a number of pre-approved Gen Eds at Tisch. Courses that do not count toward this requirement are professional or practical in nature or apply toward your departmental requirements. If you have questions about Gen Ed courses, consult your department.

**NYUHome:** NYU Home (www.home.nyu.edu) is the web-based portal that allows you to access your email, Albert, research tools, and other university services. You can find out how to activate your NYUHome account here: www.nyu.edu/its/nyuhome or on page 4 of this handbook.

**Plenary or lecture (LEC):** The “plenary” meetings of your courses are the lectures that all members of the class attend.

**Recitation (RCT):** The meetings of your classes that relate to a lecture, but are smaller in class size (you are divided into sections) and the material covered in the lecture is discussed in finer detail. Students should register for recitations that correspond to lecture sections, when applicable.

**Refund Schedule:** Students who drop from full time to part time status, or who are overenrolled and drop down to full-time status after the first day of classes may be eligible for a partial refund of tuition. The Office of the Bursar publishes a refund schedule each semester. For detailed clarification of policies and the schedule, please see: http://www.nyu.edu/bursar/refunds/

**Registration:** Each semester you are assigned a registration appointment time based on the number of earned credit hours (accumulated units) for course work you have completed. Neither credit from courses that have grades of “Incomplete” nor for courses in which you are currently enrolled is counted toward the earned credit hours. With the exception of this registration for your initial semester, you will be required to meet with an advisor prior to registration in order to be cleared to register. Once you have met with your advisor, you can go on Albert and register for classes at your assigned registration time. Students can check registration status every semester prior to registering to ensure there are no stops on registration, which can occur for such reasons as failure to submit proper immunization records, a library fine, an outstanding balance, or other reasons.

**Unit:** A unit refers to the value and time requirements of an academic course. The term credit, point, and unit is used interchangeably in the ALBERT registration system, in course descriptions, and in your discussions with faculty and administrative staff.
TSOA Policies and Procedures Handbook: This is an informative booklet that details academic policies and other guidelines at Tisch. New students receive a handbook from the Tisch Student Affairs office during orientation week, and can download a copy at http://students.tisch.nyu.edu/page/acadServices.html (under “Downloads”).