Tisch School of the Arts

Department of Cinema Studies

Transfer Registration Handbook

May 2015

A Guide for Registration at the Tisch School of the Arts
Robert Cameron, Associate Dean for Student Affairs

May 2015

Dear New Tisch Student:

Congratulations and welcome! To help you begin your career as a Tisch student, we have created this handbook to allow you to register early for your fall 2015 courses.

We encourage you to register early so that you will have the widest variety of course selection options. Registration begins on Tuesday, June 9 at 12:00 noon. You should register on or around this date in order to avoid reduced options for course selection. Please note that the University’s Office of the Bursar generates tuition bills for all new students regardless of whether or not they have registered for courses. The payment deadline set by the Bursar is August 4, 2015. Students who have not met this deadline will be de-enrolled.

You will receive information regarding new student orientation in early July. Orientation, which is required of all new students, begins on August 29. During that time, you will meet with your department academic advisor to discuss your educational and professional goals and any amendments that may be needed to your fall schedule. There is a two-week period at the beginning of each term during which students are allowed to make changes in their course schedules. Your department will have more information on the drop/add process.

Please read the following materials carefully, which will guide you through the process of selecting your courses and registering via Albert, NYU’s computerized registration system. If you have questions about the registration process or specific courses please call your department’s Help Line or call the Student Affairs Office at (212) 998-1900.

We hope you have a restful and enjoyable summer. Everyone at the School looks forward to welcoming you in August.

Sincerely,

Robert Cameron
Registration Instructions

This handbook is designed to help guide you through your first registration. It is divided into various sections about your department, and includes a section explaining the University’s Expository Writing policy.

As an incoming student to the Tisch School of the Arts you will have the widest range of choices in setting up your first semester curriculum prior to your arrival at NYU. You can register beginning June 9, by using Albert, the University’s online registration and information system. The University Registrar will randomize registration appointment times for all new students at 12:00 noon and 12:20 p.m. (EST). Please check your Appointment time in your Student Center Albert account.

Here is all you need to do to register beginning June 9 at either 12:00 noon or 12:20 p.m. (EST):

Read this booklet carefully and make your course selections based on the guidelines provided by your department. You may want to sketch out your weekly schedule to be sure that your courses do not conflict.

Complete your Registration Worksheet using the instructions provided at the end of your department’s section. If you have questions regarding your program, you should call your department helpline indicated on page 10 of this handbook.

You will access the Albert online registration system through your NYUHome account. To do this, you first need to activate your NetID. Log on to the video presentation on how to activate your NYU Net ID by clicking here: http://www.nyu.edu/Registrar/SIS/student_center_training.html.
You can also learn other Albert features, such as how to search for courses, review your degree progress, and view your grades.

Once your account is activated and you are ready to register, login to Albert using NYUHome (http://home.nyu.edu). Instructions are below.

With your Worksheet complete and NYUHome account activated:
  • Go online to https://home.nyu.edu and login using your Net ID and password
  • Click Academics, then click the ALBERT login button.
  • Once there, click Student Center, then click Enroll and you can now register for classes.

Payment questions can be addressed through the Bursar’s website at www.nyu.edu/bursar.

When you arrive on campus in August (remember New Student Orientation begins the week of August 29 and is required of all new students), you will meet with your academic advisor who will review the fall schedule for which you’ve enrolled. If necessary, changes in your program can be made at that time.
CALENDAR

FALL 2015

New Student Registration begins June 9
Tuition Payment Due August 4
New Student Orientation August 29 - Sept 1
FIRST DAY OF CLASSES September 2
Labor Day (holiday) September 7
Fall Recess/Columbus Day (holiday) October 12
Parent & Family Day October 24
Thanksgiving Recess (holidays) November 25-26
Last Day of Classes December 15
Final Examinations December 17-23
Winter Recess (holidays) December 24 - January 3

WINTER SESSION

Winter Session Classes January 4 - January 22
Martin Luther King Jr. Day (holiday) January 18

SPRING 2016

FIRST DAY OF CLASSES January 25
President's Day (holiday) February 15
Spring Recess (holidays) March 14-20
Last Day of Class May 9
Reading Day May 10
Final Examinations May 11-17

Full academic calendars can be found at www.nyu.edu/registrar/calendars
DIRECTORY

Tisch School of the Arts Administration

Allyson Green, Dean
721 Broadway, 12th floor  (212) 998-1800

Ken Tabachnick, Deputy Dean
665 Broadway, 6th floor  (212) 998-1463

Sheril D. Antonio, Associate Dean, Kanbar Institute of Film & Television
721 Broadway, 9th floor  (212) 998-1717

Daniel O’Sullivan, Associate Dean, Emerging Media Group
721 Broadway, 4th floor  (212) 998-1880

Sarah Schlesinger, Associate Dean, Institute of Performing Arts
715 Broadway, 2nd floor  (212) 998-1830

Kathleen McDermott, Associate Dean, Resource Planning and Compliance
721 Broadway, 12th floor  (212) 998-1515

Robert Cameron, Associate Dean for Student Affairs
726 Broadway, 2nd floor  (212) 998-1900

Louis Scheeder, Associate Dean of Faculty
721 Broadway, 12th floor  (212) 998-1805

Kaiko Hayes, Assistant Dean for Administration
721 Broadway, 12th floor  (212) 998-1800

Andrew Uriarte, Assistant Dean, External Affairs
721 Broadway, 12th floor  (212) 998-1808

Tisch Undergraduate Departments

Art and Public Policy - Kathy Engel, Chair
665 Broadway, 6th floor  (212) 998-1805

Cinema Studies - Antonia Lant, Chair
721 Broadway, 6th floor  (212) 998-1600

Clive Davis Institute of Recorded Music - Jeffrey Rabhan, Chair
194 Mercer Street, 5th floor  (212) 992-8400

Dance - Sean Curran, Chair
111 Second Avenue, 3rd floor  (212) 998-1980

Drama, Undergraduate - Edward Ziter, Chair
721 Broadway, 3rd floor  (212) 998-1850

Dramatic Writing – Terry Curtis Fox, Chair
721 Broadway, 7th floor  (212) 998-1940

Game Design - Frank Lantz, Chair
2 Metrotech Center, Brooklyn, NY, 8th floor  (646) 997-0707

Kanbar Institute of Film and Television, Undergraduate Division
Joe Pichirallo, Chair
721 Broadway, 11th floor  (212) 998-1700

Performance Studies - Karen Shimakawa, Chair
721 Broadway, 6th floor  (212) 998-1620

Photography and Imaging - Deborah Willis, Chair
721 Broadway, 8th floor  (212) 998-1930

Tisch Academic Services
726 Broadway, 2nd floor
www.students.tisch.nyu.edu
tisch.academic.services@nyu.edu

Incoming Student page information -
www.nyu.edu/tisch/incoming

Anita Gupta, Director of Academic Services
Jean Chen-Villalba, Assistant Director of Academic Services

University Offices

Admissions, Undergraduate
665 Broadway, 11th floor
www.nyu.edu/admissions/undergraduate-admissions.html

NYU Jeffrey S. Gould Welcome Center
50 West 4th Street  (212) 998-4550

Bursar
www.nyu.edu/bursar

Financial Aid
www.nyu.edu/financial.aid
http://students.tisch.nyu.edu/page/finaid.html

Registrar
www.nyu.edu/registrar

Housing and Residence Life
726 Broadway, 7th floor
www.nyu.edu/life/living-at-nyu.html

Student Resource Center
60 Washington Square South, Suite 210
www.nyu.edu/src

(212) 998-4411

www.nyu.edu/tisch/academic.services
The Program

The undergraduate program in Cinema Studies is a liberal arts degree whose focus is the history, theory, and criticism of motion pictures (and related media), which examines cinema both as an art form and as a form of mass culture. The study of film as an art form involves investigation of the relationship between film style, narrative form, and the material practices that shape the medium. The study of film as mass culture involves exploring the ways in which film serves to articulate societal values and serves as a litmus for understanding and exploring social change. While American cinema is studied in depth, the cinemas of Europe, Africa, Asia and South America are a central component of the curriculum.

Graduates of the program can use their degree in two ways; Cinema Studies can function as a liberal arts degree akin to English, or students can approach the degree vocationally as preparation for professional careers. In either case, students in the department are encouraged to combine their major in cinema studies with a major in another discipline and are required to take a minor. Graduates of our BA program have gone on to successful careers in archival work, teaching, journalism, screenwriting, multimedia, network television, and filmmaking.

Degree Requirements

A total of 128 units is required for the Bachelor of Arts degree in Cinema Studies. A minor field of related study in the humanities, social sciences, or film production will be considered an integral part of each student’s program. The distribution of units for the required areas is as follows:

- Liberal Arts (with distribution requirements) 44 units
- Cinema Studies (major) 40 units
- Related field (minor) 16 units
- Electives 28 units

Total units for BA 128 units

NOTE: Units in Electives area and Minor area can be used toward a double major. At least 12 units in Electives area and/or Minor area MUST be in liberal arts and science courses.

The Cinema Studies curriculum is taught exclusively in the Tisch School of the Arts. Other courses and electives may be taken in the Tisch School of the Arts or in other departments, schools and colleges in the University, with the exception of the School of Professional Studies.

Area Distribution

AREA I: LIBERAL ARTS

Minimum of 44 units, to be distributed as follows:

1. Language and Literature: a minimum of 8 units including The Department of Art and Public Policy Core Curriculum requirement, which is one semester for transfer students. Tisch School of the Arts students fulfill their Expository Writing requirement within Tisch in the Department of Art & Public Policy’s Core Curriculum. If you do not transfer in a minimum of 3 units (one course) in Expository Writing, you will need to fulfill this requirement in the fall semester by enrolling in Art in the World/Writing the Essay, EXPOS-UA 5. Please see the back of this handbook for further information and course listings. Incoming transfer students for whom English is a second
language should consult the Expository Writing section at the back of this booklet for detailed information on requirements.

2. **Foreign Language**: a minimum of 8 units (two semesters) of a foreign language or proficiency at an intermediate level.

3. **Foundations of Contemporary Culture (Humanities and Fine Arts)**: a minimum of 12 units including the following College Core Curriculum (CORE-UA) courses:
   1. Texts & Ideas
   2. Cultures & Contexts
   3. An approved social science course

4. **Foundations of Scientific Inquiry**: a minimum of 8 units including the following College Core Curriculum (CORE-UA) courses:
   1. Quantitative Reasoning
   2. Natural Science I or approved science course

5. **Other General Education** credits of choice to reach the minimum of 44 credits in area.

During your first semester, a departmental academic advisor will review your previously transferred coursework and determine which Liberal Arts requirements have been met.

For full description of courses in the College Core Curriculum, please see core.cas.nyu.edu.

**Area II: Cinema Studies**

Minimum of 40 units in the major. All cinema studies majors must take five core courses (unless waived by an academic advisor):

- CINE-UT 10 Intro to Cinema Studies
- CINE-UT 15 Film History
- CINE-UT 16 Film Theory
- CINE-UT 21 Television: History and Culture
- CINE-UT 700 Advanced Seminar

These required courses are referred to as Cinema Studies Tier 1 classes. The remainder of the required 40 units in Cinema Studies is fulfilled by taking courses in Tier 2, Tier 3 or Tier 4. Tier 2 consists of small lecture classes in the areas of film auteurs, genres, movements, national cinemas, television studies, and special topics. Tier 3 consists of large lecture classes in American and International cinema. Cinema studies majors are required to complete three courses in the Tier 2 area (12 units). Cinema studies majors must also complete a three-course distribution requirement in film history from either the Tier 2 or Tier 3 area: one course in U.S. cinema, two courses in a non-U.S. cinema. Tier 4 consists of small theory and practice courses open only to Cinema Studies majors in writing, film criticism, and forms of filmmaking.

**Area III: Minor Area**

Minimum of 16 units in a related area. The minor must be approved by the department Chair or Director of Undergraduate Studies.

**Area IV: Electives**

Minimum of 28 units. Courses can be taken throughout New York University with the exception of courses offered through the School of Continuing and Professional Studies.

**Double Major Option**

Students may combine their minor and electives units to complete a second major in a related area of study in film production, humanities, or social sciences.

**NOTE**: Units in Electives area and Minor area can be used toward a double major. At least 12 units in Electives area and/or Minor area MUST be in liberal arts and science courses.

**Course Information**

**Projection Fee**

All students are assessed a projection fee for all Cinema Studies courses. The fee is based on the number of units in the Cinema Studies Department for which a student is registered and is subject to yearly increases. The fee for 2014/2015 was $18.00 per unit.
First Semester Curriculum

Plan A:
For students who have not had previous cinema studies course work.

Introduction to Cinema Studies             4 units
Liberal Arts courses                        8 units
Cinema Studies Tier II, III, or IV course  4 units
Total              16 units

Plan B:
For students who have had some cinema studies course work.

Film Theory                                     4 units
Cinema Studies Tier II, III, or IV course  4/8 units
Liberal Arts courses                        4/8 units
Total                  16 units

Core Courses

CINE-UT 10  INTRODUCTION TO CINEMA STUDIES
This course is designed to introduce the basic methods and concepts of cinema studies to new majors. The course has two basic goals. The first is to help students develop a range of analytical skills in the study of film. By the end of the semester they will: 1) be fluent in the basic vocabulary of film form, 2) understand the social questions raised by dominant modes of cinematic representation, and 3) grasp the mechanics of structuring a written argument about a film’s meaning. The second goal of the course is to familiarize students with some of the major critical approaches in the field (e.g. narrative theory, feminism, cultural studies, and genre). To this end, readings and screenings will also provide a brief introduction to some critical issues associated with particular modes of film production and criticism (documentary, narrative, the avant-garde, etc).

Section #  Day     Time    Class#
001          R  12:30PM-4:30PM  14039  (Lecture)
Students must also register for a corresponding recitation section
002          M  9:30AM-10:45AM  14040  (Recitation)
003          M  11:00AM-12:15PM  14041  (Recitation)
004          M  12:30PM-1:45PM  14042  (Recitation)

CINE-UT 16  FILM THEORY
This course closely examines a variety of theoretical writings concerned with aesthetic, social and psychological aspects of the medium. Students study the writing of both classical theorists such as Eisenstein and Bazin and contemporary thinkers such as Metz, Dyer, DeLauretis, Baudrillard, and Foucault. Questions addressed range from the nature of cinematic representation and its relationship to other forms of cultural expression to the way in which cinema shapes our conception of racial and gender identity. This course requires intensive reading and presumes familiarity with fundamental Cinema Studies’ materials.

Section   Day     Time    Call#
001          R  12:30PM-4:30PM  14039  (Lecture)
002          M  9:30AM-10:45AM  14040  (Recitation)
003          M  11:00AM-12:15PM  14041  (Recitation)
004          M  12:30PM-1:45PM  14042  (Recitation)

Cinema Studies Electives

Tier II

CINE-UT 120  FILM AESTHETICS: SPECIAL EFFECTS
C#.01: 19956, Kartik Nair, Wednesday 12:30-4:30PM, Room 648, 4 points
Seeking to make sense of the proliferation and banalization of computer-generated imagery in contemporary cinema, this course introduces undergraduate students to histories, theories, and practices of special effects in film. Moving beyond an understanding of F/X as ‘technique’, the course focuses on the ways in which special effects perform, provoke and disturb existing discourses of cinematic realism, perception, narrative and ontology; spectacularize sexual, racial, and historical ‘difference’ in star-bodies (Scarlett Johansson, Michael Jackson, Meryl Streep and Arnold Schwarzenegger); and transform below-the-line work into the affective-ideological power of blockbuster genres: sprays of blood in horror movies, tidal waves in disaster movies, rustling fur in monster movies, and falling debris in superhero movies. Screenings will include Jurassic Park, Inception, Pan’s Labyrinth, Gravity, Lucy, Cabin in the Woods, 2012, Spiderman, Thriller, T2: Judgment Day, Death Becomes Her, Inside, Rise of the Planet of the Apes and Jurassic World.

Section #  Day     Time    Class#
001          F  9:30AM-12:00PM  14035  (Screening)
             F  12:30PM-2:30PM  14036  (Recitation)
Students must also register for a corresponding recitation section
002          T  9:30AM-10:45AM  14036  (Recitation)
003          T  11:00AM-12:15PM  14037  (Recitation)
004          T  12:30PM-1:45PM  14038  (Recitation)
CINE-UT 417 TOPICS IN DOC FILM: EXPANDED DOCUMENTARY: FROM EARLY CINEMA TO THE DIGITAL AGE  
C#: 14760, Toby Lee, Tuesday 12:30 - 4:30PM, Room 670, 4 points

The term “expanded documentary” points both to the ways in which traditional documentary practices have diversified and transformed over the last few decades, particularly with changes in media technologies, as well as to different ways we might re-examine other film, media and art traditions through the lens of documentary practice. In this course, we consider how the documentary impulse functions in film, video, animation, sound; in the gallery, in the archive, in public space, in cyberspace; in forms linear and nonlinear, online and off. We also investigate the role of documentation in relation to performance and social practice art. In tracing these variations of documentary practice over time, we approach these expanded forms of non-fiction media not as addenda to documentary traditions, but rather as opportunities to reflect critically on those traditions, to connect present developments to historical precedents, and to pry open our sense of documentary as form, endeavor and practice. (crosslist with CINE-GT 2002)

CINE-UT 420 TOPICS IN US CINEMA: FORBIDDEN FILMS: CENSORSHIP IN THE US  
C#: 19953, Linnea Hussein, Thursday 6:00-10:00PM, Room 674, 4 points

This course studies film history through the lens of US censorship practices from the beginning of the sound era until today. By incorporating primary sources such as contemporary reviews and original trailers, we will examine trends in censorship and Hollywood’s relationship to reigning political agendas. In the first part of the course, starting with pre-code Hollywood, we will work our way from the rise and fall of the Hays’ code to McCarthyism and the Red Scare to the current MPAA rating system. In the second part, we will examine case studies of banned or x-rated films, involving topics such as obscenity, violence, or blasphemy. In these discussions we will pay special attention to a critical understanding of the socio-political and economic reasons for banning, censoring, or blacklisting a movie. To discuss whether there are cases in which banning is not only justified but maybe morally defensible, we will look at cases of retroactive banning and consider the pros and cons for keeping racially dismissive films such as D.W. Griffith’s Birth of a Nation or Disney’s Song of the South in circulation.

CINE-UT 450 ASIAN FILM HISTORY/HISTORIOGRAPHY  
C#: 19202, Zhen Zhang, Monday 12:30–4:30PM, Room 674, 4 points

Critically evaluating select influential scholarship in Asian film studies from the last two decades, this seminar aims to reconsider and move beyond existing paradigms such as national cinema, world cinema, and transnational cinema, in addition to categories or assumptions derived from traditional area studies with origins in the cold war cultural politics. While critically reviewing literature on specific cases of national and regional cinemas (e.g.; China, Japan, India), we will explore alternative perspectives on trans-Asian and trans-hemispheric film culture histories (for example, film policy, censorship, co-production, traveling genres, festivals), as well as contemporary formations under the impact of globalization and digital media. With a focus on historiography and methodology, the course serves as a forum for developing innovative research projects that cut across disciplinary as well as geopolitical boundaries. (crosslisted with CINE-GT 3244)

Tier III

These are large lecture classes with recitations open to all students. No permission code necessary.

CINE-UT 50 AMERICAN CINEMA: ORIGINS TO 1960  
C#: 14043, Leo Goldsmith, Tuesday 6:20-9:50pm, Cantor 102, 4 points

This course introduces the history of American cinema from its origins in late-nineteenth century entertainment and technological innovation to the rise of the American film industry to the diverse (and divisive) culture of the late 1950s. Under scoring continuities between contemporaneous cinematic forms, the course will situate classical Hollywood films alongside documentary, sponsored, and experimental films to emphasize the breadth of film production in commercial, state-sponsored, and independent contexts. The course will proceed chronologically, from the optical technologies and theatrical traditions that informed its early development, through the principal genres of the Hollywood studio system (including comedy, musicals, melodrama, westerns, science fiction, animation), to the emergence of documentary and avant-garde traditions. In addressing significant historical periods in American history and their representation in cinema (the Great Migration, the Depression, World War Two, the Cold War), the course will also sustain a discussion of key themes such as the representation of race, gender, and sexuality; the mythologies of American landscape and domestic space; and the roles of the state, the economy, and the artist in the construction of a national cinema.
CINE-UT 55 INTERNATIONAL CINEMA: ORIGINS TO 1960
C#: 14050, Kristin Harper, Monday 6:20-9:50pm, Cantor 102, 4 points
This course surveys the major aesthetic movements and technological developments within international cinema from the birth of the art form until the 1960s. The course will approach films, from a variety of countries, as products of their time, as responses to technological developments, or as contributions to ongoing dialogues about the nature of cinema as an artistic medium. Later sections of the course, after the war and coming of sound, follow more traditional national cinema models. The course will also explore a wide variety of formats including short subjects, serials, and features as well as documentaries and experimental works. The course will introduce students to central texts and concepts of key aesthetic movements such as Expressionism, Surrealism, Poetic Realism, and Neorealism, movements that continued to influence filmmaking far beyond the course’s endpoint in the 1960s.

RECITATION (choose one):
Wednesdays, Room 646

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<td>007</td>
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Cross Listed Course

CINE-UT 1400
DOCUMENTARY TRADITIONS
C#: 5683, Instructor: David Bagnall, Monday 6:20 - 9:00pm, 4 units
This course examines documentary principles, methods, and styles. Both the function and the significance of the documentary in the social setting, and the ethics of the documentary are considered.

TIER IV (MAJORS ONLY)
These are small lecture classes on theory and practice for Cinema Studies MAJORS only. SEATS ARE LIMITED.

CINE-UT 600 Film Criticism
C#: 14534, Eric Kohn, Tuesday 6:00 – 10:00PM, Room 652 4 points
NOTE: Seats in this class are very limited. Cinema Studies Majors ONLY.
This course demystifies the professional and intellectual possibilities of film criticism in the contemporary media landscape through a historical foundation. Students will write reviews and critical essays as well as produce analyses of existing work, all of which should aid those interested in pursuing further opportunities in criticism or developing a deeper understanding of the craft. Through a combination of readings, discussions and screenings, we will explore the expansive possibilities of criticism with relation to global film culture, the role of the Internet, distinctions between academic and popular criticism, and the impact of the practice on the film industry itself. We will cover the influence of major figures in the profession with course readings and discussions based around work by Bazin, Ebert, Haskell, Farber, Kael, Sarris, Sontag, Tyler and many others. Major critics will visit the course to provide additional context. Emerging forms of critical practices, including podcasts and video essays, will also figure prominently, as well discussions surrounding the value of entertainment reporting and other related forms of journalism. In addition to engaging in classroom discussions, students will be expected to write weekly reviews, pitch essay ideas, file on deadline during certain courses and complete a final research paper.
This class is designed to help the students analyze a film script. Plot and character development, dialogue, foreground, background, and story will all be examined. Using feature films, we will highlight these script elements rather than the integrated experience of the script, performance, directing, and editing elements of the film.

Assignments will include two script analyses. Seats VERY limited.

Scheduling Liberal Arts Courses

- A listing of courses available through the College of Arts and Science for the fall semester can also be found on the internet at www.nyu.edu/registrar, click Course Search.
  - Cultures & Contexts and Texts & Ideas courses can be found under College Core Curriculum (CORE-UA prefix) within College of Arts and Science course offering page.
  - If you are looking for the schedule for Art in the World, the course can be found under “Expository Writing Program” also within the College of Arts and Science course offering page.

Advisement

Students are advised by the department faculty and the chair regarding their academic program. The department also has administrative staff to answer questions regarding degree requirements and policies and procedures. You can contact Melanie Daly for advisement and guidance during early registration. at (212) 998-1600 Monday through Friday, 10:00am-3:00pm or via email at melanie.daly@nyu.edu. You will also meet with an advisor during Orientation week.

Frequently Asked Questions

What should I do if one of my courses is closed?
If there is an option to put yourself on a wait listed course, you may do so by using the swap function. When you register for your alternate course, you may swap it for the wait listed course if/when it becomes available. The swap function is the only correct way to put yourself on a wait listed course.

How can I enroll in film production courses?
The Film and Television Department does not offer seats in its production courses to non-majors until all of its majors have registered for the fall term. Therefore, it is not possible to register for production courses at this time. If you are interested in enrolling in a film production course, you should complete a “non-major enrollment request form” online: https://filmtv.tisch.nyu.edu/object/uGrad_Non-Major_Enrollment_Form.html. Submitting the form will place you on the Film & TV department’s internal, non-major waitlist (separate from Albert). The Film & TV department will evaluate course enrollment on a rolling basis starting from one week before the semester starts and ending one week after the semester has begun. The department will offer seats to non-majors if sufficient space is available, and based on waitlist order. There is no guarantee of enrollment so you should enroll in an alternate course. Please note that you should not reach out to Film & TV instructors requesting enrollment unless you have heard directly from the Film & TV Registration Office regarding your request.

Can I get a Double Major or Minor?
Yes. In fact, students are encouraged to pursue double majors and minors. Typically, students choose to complete a second major or minor in one of the disciplines in the College of Arts and Science. While there is no double major with the Stern School of Business, there is an intensive minor. Also, it is possible to complete a double major in another department at Tisch. If you have an interest in pursuing a double major or minor, you should discuss your interest with your faculty advisor. You should also seek the advice of a faculty advisor in the department of your secondary major or minor.

When can I declare a double major or minor?
Students generally wait until their sophomore or junior year to declare a minor or double major. Once you decide on the area you wish to pursue, you should
Can I receive credit for my Advanced Placement (AP) exams?
Please see the Policies on Advanced Standing section at the back of this handbook.

Can I place out of The Department of Art and Public Policy Core Curriculum?
All transfer students need to complete one semester (4 units) of Expository Writing. If you do not transfer in a minimum of 3 units (one course) in Expository Writing, you will need to fulfill this requirement in the fall semester by enrolling in Art in the World/Writing the Essay, EXPOS-UA.5. Incoming transfer students for whom English is a second language should consult the Expository Writing section at the back of this booklet for detailed information on requirements. If you have any questions regarding fulfillment of this requirement after reading the section at the back of this booklet, you may contact either Anita Gupta (212) 998-1901 or Jean Chen-Villalba (212) 998-1920 in the Office of Student Affairs.

How do I make changes to my course schedule?
You will be able to drop and add courses using ALBERT. There is a strict drop/add schedule that is outlined in the school’s policies and procedures handbook which you will receive during orientation. You can also access the drop/add schedule online at www.nyu.edu/registrar/calendars. You should know that all changes in your schedule must be approved by an advisor.

When is my tuition due and what happens if I don’t pay on time?
The payment deadline is August 4, 2015. Any student who has not paid his/her tuition bill by this date will be dropped, or de-enrolled, from all courses. You may contact the Bursar’s Office at (212) 998-2800 if you have any questions regarding your tuition bill, or need assistance. The Bursar’s Office does have a number of Deferred Payment options. If there is a problem relating to the proper crediting of your financial aid to your bill, contact the Financial Aid Office (212) 998-4444 or Dory Smith-Wilson in the Tisch Office of Student Affairs (212) 998-1900. Students who have been dropped from their courses have no guarantee that they will be able to re-enroll in the same courses. You should contact the Cinema Studies Department immediately if you become de-enrolled.

Please note: All courses taken at the Steinhardt School of Education, Stern School of Business and the Gallatin School of Individualized Study will only credit towards electives and will NOT credit to General Education. You will not receive any credit at all toward your degree for any courses taken at NYU School of Professional Studies.
Registration Worksheet

for the Cinema Studies Department

1. Gather all registration materials prior to visiting the ALBERT online registration system, including: your student ID number, course schedules and completed registration worksheet. [See Below]


3. Log on with your Net ID and password (see page 4 for more information on how to activate your Net ID if you have not done so already). Click on the “Academics” tab and follow the link to log on to the ALBERT System. Once there, choose “Student Center,” (under “Registration”).

4. You can now register for classes for the Fall 2015 term. Carefully enter selections from your Registration Worksheet below. Be sure to look over your schedule once you have completed your registration to confirm your selections. If you encounter difficulty in registering, you may call the Cinema Studies Department’s Helpline at (212) 998-1600.

REGISTRATION WORKSHEET

M = MONDAY  T = TUESDAY  W = WEDNESDAY  R = THURSDAY  F = FRIDAY

<table>
<thead>
<tr>
<th>COURSE #</th>
<th>TITLE</th>
<th>DAYS/TIMES</th>
<th>UNITS</th>
<th>CLASS #</th>
</tr>
</thead>
<tbody>
<tr>
<td>CINE-UT 10</td>
<td>Introduction to Cinema Studies -OR- Film Theory</td>
<td>F 9:30am-12:00pm (Scrn) R 12:30 - 4:30pm (Lec)</td>
<td>4.0</td>
<td>14035</td>
</tr>
<tr>
<td></td>
<td>-OR-</td>
<td>________________________</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>-OR-</td>
<td>Rct</td>
<td>4.0</td>
<td>14039</td>
</tr>
<tr>
<td>CINE-UT 16</td>
<td></td>
<td>________________________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cinema Studies Elective</td>
<td></td>
<td></td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>Liberal Arts*</td>
<td></td>
<td></td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>Additional Course</td>
<td></td>
<td></td>
<td>4.0</td>
<td></td>
</tr>
</tbody>
</table>

You should register for 16 units

*If you do not have transfer credit in expository writing, you must register for Expository Writing -Art in the World/ Writing the Essay. See the Art and Public Policy section at the back of this booklet for lecture and recitation class numbers.
Expository Writing is required of all undergraduate students. Courses fulfilling this requirement are part of a Core Curriculum sequence at the Tisch School of the Arts offered in the Department of Art and Public Policy. The expository writing/core curriculum requirement cannot be waived, although transfer students may be able to substitute equivalent course work taken elsewhere, and students for whom English is a second language may be required to take a separate sequence of writing courses. The TSOA policies in regard to Expository Writing and the Core Curriculum are set forth below.

The Core Curriculum - Description and Transfer Requirements

For freshmen and English as a second language transfer students, the Tisch Core Curriculum consists of a two-course sequence with a writing workshop section constituting an integral part of each course. *Art in the World/Writing the Essay* is offered during the fall term, followed by *The World Through Art/Writing the World* in the spring. The courses are comprised of a plenary lecture that meets four times during the semester, and a writing class that meets twice a week. The courses mix different artistic media so as to integrate students’ various professional interests, and combine practical and theoretical approaches to achieve a comprehensive grasp of the work that art can do in the world. These writing courses are intensive, interdisciplinary and collaborative. Lectures and workshops focus on how to read complex texts for an understanding of their arguments, and how to write well-reasoned essays supported by evidence. These courses are designed to foster an appreciation of how the arts relate to each other and to society in a changing world and allow students to reflect on a range of social and ethical issues as they pertain to their own creativity.

To fulfill the expository writing requirement, transfer students must have completed a minimum of one semester in a course equivalent to *Art in the World/Writing the Essay* before entering the Tisch School of the Arts. Transfer students who do not have a minimum of 3 transferable units in

Expository Writing will be required to take the first term of the Core Curriculum sequence, *Art in the World/Writing the Essay* (EXPOS-UA 5; 4.0 units). The course is only offered in the Fall term. Please see page 26 for recitation and lecture class numbers.

International Students and Students for whom English is a Second Language (ESL)

International students who are native speakers of English have the same Core Curriculum and expository writing requirements as domestic native speakers of English. English as a Second Language (ESL) students at Tisch, however, have requirements differing from those listed above. English as a Second Language (ESL) students must satisfy standards set by NYU’s American Language Institute (ALI) and Expository Writing Program (EWP) for university-level English proficiency. Based upon the department’s recommendation, students may be required to be tested at ALI upon arrival to determine proficiency, which will in turn determine placement by EWP in either the two-course International Writing sequence or the two-course Tisch Core Curriculum sequence (described above), or a combination of the two sequences. The requirement for all ESL students, both freshmen and transfers, is 8.0 units or the equivalent in writing courses.

The International Writing sequence is a two-course sequence (EXPOS-UA 4 and EXPOS-UA 9). Successful completion of both courses is the equivalent of completing Art in the World/Writing the Essay (EXPOS-UA 5) and The World Through Art/Writing the World (ASPP-UT 2). Prerequisite work may be required prior to enrollment in the two-course sequence. An ESL student required by placement test results to complete a prerequisite course must do so prior to enrollment in the two-course International Writing sequence.

Transfer ESL students may have up to 4.0 units of the 8.0 credit requirement waived by the NYU Expository Writing Program, based on a determination of the writing proficiency of the student. ESL transfer students who have successfully completed an English composition course at a U.S. college or university will be evaluated as to whether or not they have previously fulfilled the expository writing requirement upon receipt of their final transcript. English composition courses taken at foreign universities do not transfer to NYU for credit.
International or ESL transfer students with any questions concerning their expository writing and core curriculum requirement should contact the Expository Writing Program at (212) 998-8860, ewp@nyu.edu, or visit at 411 Lafayette, 4th floor. Registration and placement will be reviewed before fall classes begin.

Additional Notes:

Students admitted as transfers may satisfy the requirement either by transfer credit or by completing the first semester of the core curriculum sequence. Transfers who do not receive a minimum of 3 transfer units in expository writing may petition for a waiver of the requirement based on the quality of written work and research accomplished in prior coursework. For details on the petition procedure and for the application form transfers should contact the Expository Writing Program. More information on petitioning to waive the expository writing requirement can be found online at www.nyu.edu/cas/ewp/html/transfer.html. Transfers should be aware that waivers are granted rarely and only after a rigorous review by the NYU Expository Writing Program.

NYU’s Writing Center offers assistance to writers of every level. Students can expect help with a wide range of writing needs from planning and revising essays for courses to writing a résumé. The Center conducts tutorials in private study areas; the service is available, free of charge, to all members of the University community. The tutorials generally last about half an hour. The Center is located at 411 Lafayette, 4th floor. For further information or to make an appointment, call the Center at (212) 998-8860 or email ewp@nyu.edu.

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**DEPARTMENT OF ART AND PUBLIC POLICY CORE CURRICULUM**

**Transfer students who do not transfer in a minimum of 3 units to Expository Writing must register for one Plenary Lecture: Art and the World and a corresponding Writing the Essay section.**

**Register for one Art in the World Plenary Lecture (Class # 6734, 6755, 6767 or 6776) and a corresponding Writing the Essay course. These courses are found on Albert under the course subject EXPOS-UA, within the College of Arts and Science course selection.**

**Plenary Lecture: Art in the World (Expository Writing)**

EXPOS-UA 5 Class #6734

Lecture meets three Monday nights from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay course EXPOS-UA5 from sections 002-018 (Class numbers 6735 through 6754).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Time</th>
<th>Class#</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>002</td>
<td>MW 8:00-9:15am</td>
<td>6735</td>
</tr>
<tr>
<td></td>
<td>003</td>
<td>MW 8:00-9:15am</td>
<td>6736</td>
</tr>
<tr>
<td></td>
<td>004</td>
<td>MW 9:30-10:45am</td>
<td>6737</td>
</tr>
<tr>
<td></td>
<td>005</td>
<td>MW 9:30-10:45am</td>
<td>6738</td>
</tr>
<tr>
<td></td>
<td>006</td>
<td>MW 11:00-12:15pm</td>
<td>6739</td>
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<td></td>
<td>007</td>
<td>MW 4:55-6:10pm</td>
<td>6740</td>
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<td></td>
<td>008</td>
<td>MW 12:30-1:45pm</td>
<td>6741</td>
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<td>009</td>
<td>MW 12:30-1:45pm</td>
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<td>010</td>
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<td>011</td>
<td>MW 2:00-3:15pm</td>
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<td></td>
<td>012</td>
<td>MW 4:55-6:10pm</td>
<td>6745</td>
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<td>013</td>
<td>MW 3:30-4:45pm</td>
<td>6746</td>
</tr>
</tbody>
</table>
Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6755
Lecture meets three Monday nights from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6756 through 6766).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Day/Time</th>
<th>Class #</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>023</td>
<td>MW 9:30-10:45am</td>
<td>6456</td>
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<tr>
<td></td>
<td>024</td>
<td>MW 11:00-12:15pm</td>
<td>6757</td>
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<td>025</td>
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<td>026</td>
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<td></td>
<td>028</td>
<td>MW 8:00-9:15am</td>
<td>16700</td>
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<td>029</td>
<td>MW 3:30-4:45pm</td>
<td>6761</td>
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<td></td>
<td>030</td>
<td>MW 2:00-3:15pm</td>
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<td></td>
<td>031</td>
<td>MW 12:30-1:45pm</td>
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<td></td>
<td>032</td>
<td>TR 11:00-12:15pm</td>
<td>6764</td>
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<td></td>
<td>033</td>
<td>MW 4:55-6:10pm</td>
<td>6765</td>
</tr>
<tr>
<td></td>
<td>034</td>
<td>TR 9:30-10:45am</td>
<td>6766</td>
</tr>
</tbody>
</table>

Section 30 open to Goddard Hall Residents only - Please email kerri.smith@nyu.edu or ewy200@nyu.edu for Goddard section access code.

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6767
Lecture meets three Monday nights, from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6777 through 16701).

<table>
<thead>
<tr>
<th>Section</th>
<th>Day/Time</th>
<th>Class #</th>
</tr>
</thead>
<tbody>
<tr>
<td>045</td>
<td>MW 12:30-1:45pm</td>
<td>6777</td>
</tr>
<tr>
<td>046</td>
<td>MW 12:30-1:45pm</td>
<td>6778</td>
</tr>
<tr>
<td>047</td>
<td>MW 2:00-3:15pm</td>
<td>6779</td>
</tr>
<tr>
<td>048</td>
<td>MW 2:00-3:15pm</td>
<td>6780</td>
</tr>
<tr>
<td>049</td>
<td>MW 3:30-4:45pm</td>
<td>6781</td>
</tr>
<tr>
<td>050</td>
<td>MW 3:30-4:45pm</td>
<td>6782</td>
</tr>
<tr>
<td>051</td>
<td>MW 4:55-6:10pm</td>
<td>6783</td>
</tr>
</tbody>
</table>

Section 051 is restricted to international ESL students. Please email dm1@nyu.edu to register for this class.

<table>
<thead>
<tr>
<th>Section</th>
<th>Day/Time</th>
<th>Class #</th>
</tr>
</thead>
<tbody>
<tr>
<td>052</td>
<td>MW 9:30-10:45am</td>
<td>6784</td>
</tr>
<tr>
<td>053</td>
<td>TR 12:30-1:45pm</td>
<td>6785</td>
</tr>
<tr>
<td>054</td>
<td>TR 2:00-3:15pm</td>
<td>6786</td>
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<tr>
<td>055</td>
<td>TR 9:30-10:45am</td>
<td>6787</td>
</tr>
<tr>
<td>056</td>
<td>MW 2:00-3:15pm</td>
<td>7554</td>
</tr>
<tr>
<td>057</td>
<td>MW 8:00-9:15am</td>
<td>8431</td>
</tr>
<tr>
<td>058</td>
<td>MW 12:30-1:45pm</td>
<td>8459</td>
</tr>
<tr>
<td>059</td>
<td>MW 11:00 am-12:15pm</td>
<td>8665</td>
</tr>
<tr>
<td>060</td>
<td>MW 9:30 - 10:45am</td>
<td>8666</td>
</tr>
<tr>
<td>061</td>
<td>MW 11:00 am-12:15pm</td>
<td>16701</td>
</tr>
</tbody>
</table>

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6767
Lecture meets three Monday nights, from 7:00-9:00 p.m. Dates are 9/21, 10/19, and 11/16. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6768 through 6775).

<table>
<thead>
<tr>
<th>Section</th>
<th>Day/Time</th>
<th>Class #</th>
</tr>
</thead>
<tbody>
<tr>
<td>036</td>
<td>TR 12:30-1:45pm</td>
<td>6768</td>
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<td>037</td>
<td>MW 2:00-3:15pm</td>
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<td>038</td>
<td>MW 8:00-9:15am</td>
<td>6770</td>
</tr>
<tr>
<td>039</td>
<td>MW 3:30-4:45pm</td>
<td>6771</td>
</tr>
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</table>
POLICIES ON ADVANCED STANDING FOR TRANSFERS AT THE TISCH SCHOOL OF THE ARTS

For students admitted as transfer students, Advanced Standing, meaning college credit to be applied toward the degree, is granted based on an evaluation of transfer credit by the Office of Undergraduate Admissions and examination results provided by the student. For a complete statement of the transfer credit policy, you should consult the current issue of the Tisch School of the Arts Bulletin, available for download online at http://students.tisch.nyu.edu. The total number of advanced standing units granted, including credit for examinations, cannot exceed 64 in the Department of Cinema Studies. The granting of credit is subject to additional conditions as described below.

Advanced Standing and final transfer credit is evaluated and posted early in the first semester of enrollment. All transfers should receive a preliminary notice of transfer credit evaluation at the time of admission. This document should provide enough information to select courses for the first semester. The final transfer credit evaluation should be completed by the end of September of the first semester of enrollment.

Credit for Coursework
Credit may be awarded for satisfactory work completed at another accredited college or university. Upon admission, records are examined carefully to determine how much, if any, transfer credit will be granted. Each individual course completed elsewhere is evaluated and measured against similar coursework offered at New York University. For students admitted as transfers, credit for coursework completed at a properly accredited college or university is usually granted if the grade obtained is “C” or better depending on how the coursework relates to degree requirements. Advanced standing credit for college courses taken while in high school is limited to coursework where the grade obtained was “B” or better. No credit is granted for college writing or expository writing courses taken while in high school. Credit will not be granted for college courses that satisfied high school graduation requirements.

Credit by Examination
The Advanced Placement Program (AP) (College Entrance Examination Board) and the International Baccalaureate Program (IB) enable undergraduate students to receive credit toward the undergraduate degree on the basis of performance in college-level examinations or proficiency examinations related to the school’s degree requirements, subject to the approval of the school. Instructions for sending AP scores to NYU can be found on the College Board website: www.apcentral.collegeboard.com.

With the exception of the Department of Dance, the Tisch School of the Arts participates in the Advanced Placement Program of the College Entrance Examination Board. In accordance with New York University policy, students may receive college credit toward their degree for AP tests taken prior to the completion of high school and with results of 4 or 5. See chart on the following page for details on Advanced Placement test scores for which credit is given.

For the International Baccalaureate (IB) examination, The Tisch School of the Arts recognizes higher level examinations passed with grades of 6 or 7. No credit is granted for standard level examinations. Official reports must be submitted to the Office of Undergraduate Admissions for review.

Except in the Department of Dance, the maximum number of units transferable by the combination of examination and college-level coursework completed in high school shall not exceed a total of 32 and are included in total transfer units, which can not exceed departmental standards. The maximum number of AP and/or IB units to be applied to the general education requirements of the undergraduate degree shall not exceed a total of 8. The remainder of units granted by examination, up to the maximum, will be applied to electives. Students receiving credit toward the degree may not take the corresponding college-level course in the College of Arts and Science for credit. If they do, they will lose the Advanced Placement credit.

Advanced Placement Equivalencies

<table>
<thead>
<tr>
<th>AP Examination and Grade</th>
<th>Credits</th>
<th>NYU Course Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History, 4, 5</td>
<td>4</td>
<td>ARTH-UA 1 or ARTH-UA 2</td>
</tr>
<tr>
<td>Biology, 4, 5</td>
<td>8</td>
<td>BIOL-UA 11,12/BIOL-UA 13,14</td>
</tr>
<tr>
<td>Calculus AB, 4, 5</td>
<td>4</td>
<td>MATH-UA 121</td>
</tr>
<tr>
<td>Calculus BC, 4</td>
<td>4</td>
<td>MATH-UA 121^2</td>
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<tr>
<td>Calculus BC, 5</td>
<td>8</td>
<td>MATH-UA 121, 122</td>
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<tr>
<td>Chemistry, 4, 5</td>
<td>8</td>
<td>CHEM-UA 101,102/CHEM-UA 109,110</td>
</tr>
<tr>
<td>Subject</td>
<td>Level</td>
<td>Credits</td>
</tr>
<tr>
<td>---------------------------------------------</td>
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</tr>
<tr>
<td>Chinese Language and Culture</td>
<td>4, 5</td>
<td>4</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>4, 5</td>
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<tr>
<td>Computer Science AB</td>
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<tr>
<td>English Literature</td>
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<td>Environmental Science</td>
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<td>French Language</td>
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<td>German Language and Culture</td>
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<td>Human Geography</td>
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<td>Italian Language and Culture</td>
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<tr>
<td>Japanese Language and Culture</td>
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<td>Latin Literature</td>
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<td>Latin: Vergil</td>
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<tr>
<td>Music Theory</td>
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<td>Physics B</td>
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<tr>
<td>Physics C—Mech</td>
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<td>5 or 3</td>
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<td>Physics C—E&amp;M</td>
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<td>5 or 3</td>
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<td>Politics (U.S. Gov’t and Politics)</td>
<td>4, 5</td>
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<td>Psychology</td>
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<td>Statistics</td>
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<td>Studio Art</td>
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<tr>
<td>U.S. History</td>
<td>4, 5</td>
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<tr>
<td>World History</td>
<td>4, 5</td>
<td>4</td>
</tr>
</tbody>
</table>

1. Students who obtain a score of 5 and who major or minor in art history are exempt from the introductory course, but AP credit does not reduce the total number of courses required for the major or the minor.

2. Students wishing to enroll in Calculus II (MATH-UA 122) or Calculus III (MATH-UA 123) must meet one or more of the prerequisites detailed in course description. Please visit College of Arts and Science course search, under the course heading Math (MATH-UA122/123) at www.nyu.edu/registrar, and click course search.

3. In order to receive credit for a score of 4 or 5 on Chinese Language and Culture and/or Japanese Language and Culture, students must successfully place above Intermediate II on language placement exams administered by the East Asian Studies department. Units awarded in this manner count as elective credit and cannot be applied to the East Asian Studies major or minor.

4. Credit received for the Environmental Science exam does not count toward the major or minor in environmental studies.

5. Credit received for the German Language exam does not reduce the number of courses required for the German major.

6. Students wishing to go on in Latin must consult the Classics department for proper placement. AP credit will not reduce the number of courses required for the major or minor.

7. Students who major or minor in economics in the policy concentration are exempt from the introductory principles courses as listed above, but AP credit does not reduce the total number of courses required for the major or minor. AP credit does not apply to ECON-UA 5.

8. Students who obtain a score of 4 on the Spanish Literature exam receive 4 units for SPAN-UA 100. If they wish to continue taking Spanish classes, they must take a language placement exam and consult with the Director of the Spanish Language Program.

9. Students who obtain a score of 5 on the Spanish Literature exam receive 4 units for SPAN-UA 100. They must consult with the Director of the Spanish Language Program if they wish to continue taking Spanish classes, or if they wish to receive credit for SPAN-UA 200, instead of for SPAN-UA 100.

10. Students who obtain a score of 5 and who major in psychology receive credit for Statistics for the Behavioral Sciences and may count it toward the major. Those with a score of 4 are exempt from this course, but the AP credit does not count toward the nine courses required for the major.

11. Credit can count as an elective toward the history major but not toward the history minor.
Academic Progress: The Office of Financial Aid checks to see if you are making what is considered “academic progress,” and have earned at least 76% of your attempted credits each academic year with passing grades and maintain a cumulative GPA of at least 2.0. More information on academic progress requirements for financial aid can be found at www.nyu.edu/financial.aid/progress.html.

Albert: NYU's web-based Registration System, named after founder Albert Gallatin. You register and waitlist for courses using Albert. You can also check course availability, declare a cross-school minor, update your contact information, check your midterm and final grades, view your transcript and schedule, check to see if you have registration blocks, and check your account balance with the Bursar. There is also a link to Financial Aid. For more information about Albert please see http://www.nyu.edu/registrar/registration/albert-registration.html. To access Albert, login to home.nyu.edu, choose the “Academics” tab, and click “Albert Login.”

Advisement: Each semester you will have an advising session prior to the registration period. Once you have been advised by your advisor or departmental registration professional, you will then be cleared to register.

Class Numbers: The number that you enter on the ALBERT Registration screen to register for a course. You can find this number in the course detail once you identify a course you are interested in enrolling. Other course detail information include class time, day(s), location, professor, number of units, class status and any special notes.

Core Curriculum: This refers to the Tisch School of the Arts’ required expository writing courses: Art in the World (EXPOS-UA 5) in the fall semester, and The World Through Art (ASPP-UT 2) in the spring. For more information on the core curriculum, see page 22 in this handbook.

Course Number: Has three parts: the prefix gives you the School and Department, the following digits give you the course, and the final three digits tell you the section. For example: CINE-UT 10.001 is Tisch Cinema Studies Department (CINE-UT), Intro to Cinema Studies (10), section 1 (001).

Degree Requirements: Each department has a minimum number of units that must be completed in specific areas, as well as a total number of units required to achieve your degree.

Drop/Add: In the first two weeks of a semester, students can drop or add courses using Albert. In the third week, students must process a Program Change Form and get a departmental signature (and if adding a class, get the signature of the professor). Beginning with the fourth week, students must get an additional signature from the Tisch Office of Student Affairs. Students who drop a course after the second week of classes will receive a “W” (a Withdrawal notation) on the transcript for this course. The final deadline to drop a course is the first day of the ninth week of the semester. More information can be found on the Registrar’s website at www.nyu.edu/registrar/registration/withdrawal-schedules.html.

Electives: This term is used to describe units beyond your minimum required Major units and your General Education/ Liberal Arts units. These units can be taken in any subject you like, at any school within NYU (Tisch, CAS, Stern, Gallatin, Steinhardt) except at NYU School of Professional Studies.

Expository Writing: The Tisch School of the Arts has implemented a core curriculum in the freshman year which is a sequence of two semesters in expository writing. Through the core curriculum sequence, students may combine practical and theoretical approaches in regard to their ability to write and communicate, in order to achieve a comprehensive grasp of the work that art can do in the world. See page 22 of this handbook. These courses credit toward students’ general education units.

Full-time status/Part-time status: Full-time status is defined as enrollment in 12 to 18 units per semester, and are charged a flat tuition fee. Part-time students are those taking 1 to 11 units per semester (permission must be granted to do so, since Tisch programs are full-time.) Part-time tuition is charged on a per unit basis.

General Education (Gen Ed)/ Liberal Arts: The liberal arts portion of your degree is a large component of your education here at Tisch. You are required to take 32-44 General Education units, which is eleven 4 unit courses over 8 semesters. Courses that count toward the General Education (Gen Ed) requirement are those that broaden student perspectives through research, analysis, historical overview and/or critical thinking. These courses may not be related to your major, and are typically found through the College of Arts
& Science, as well as a number of pre-approved Gen Eds at Tisch. Courses that do not count toward this requirement are professional or practical in nature or apply toward your departmental requirements. If you have questions about Gen Ed courses, consult your department.

**NYUHome:** NYU Home (www.home.nyu.edu) is the web-based portal that allows you to access your email, Albert, research tools, and other university services. You can find out how to activate your NYUHome account here: www.nyu.edu/its/nyuhome or on page 4 of this handbook.

**Plenary or lecture (LEC):** The “plenary” meetings of your courses are the lectures that all members of the class attend.

**Recitation (RCT):** The meetings of your classes that relate to a lecture, but are smaller in class size (you are divided into sections) and the material covered in the lecture is discussed in finer detail. Students should register for recitations that correspond to lecture sections, when applicable.

**Refund Schedule:** Students who drop from full time to part time status, or who are overenrolled and drop down to full-time status after the first day of classes may be eligible for a partial refund of tuition. The Office of the Bursar publishes a refund schedule each semester. For detailed clarification of policies and the schedule, please see: http://www.nyu.edu/bursar/refunds/

**Registration:** Each semester you are assigned a registration appointment time based on the number of earned credit hours (accumulated units) for coursework you have completed. Neither credit from courses that have grades of “Incomplete” nor for courses in which you are currently enrolled is counted toward the earned credit hours. With the exception of this registration for your initial semester, you will be required to meet with an advisor prior to registration in order to be cleared to register. Once you have met with your advisor, you can go on Albert and register for classes at your assigned registration time. Students can check registration status every semester prior to registering to ensure there are no stops on registration, which can occur for such reasons as failure to submit proper immunization records, a library fine, an outstanding balance, or other reasons.

**Unit:** A unit refers to the value and time requirements of an academic course. The term credit, point, and unit is used interchangeably in the ALBERT registration system, in course descriptions, and in your discussions with faculty and administrative staff.

**TSOA Policies and Procedures Handbook:** This is an informative booklet that details academic policies and other guidelines at Tisch. New students receive a handbook from the Tisch Student Affairs office during orientation week, and can download a copy at http://students.tisch.nyu.edu/page/acadServices.html (under “Downloads”).