Tisch School of the Arts

The Clive Davis Institute of Recorded Music

Transfer Registration Handbook
Fall 2017
May 2017

Dear New Tisch Student:

Congratulations and welcome! To help you begin your career as a Tisch student, we have created this handbook to allow you to register early for your fall 2017 courses.

We encourage you to register early so that you will have the widest variety of course selection options. Registration begins on Wednesday, June 7 for new Transfers and Thursday, June 8 for new Freshman. You should register on or around this date in order to avoid reduced options for course selection. Please note that the University’s Office of the Bursar generates tuition bills for all new students regardless of whether or not they have registered for courses. The payment deadline set by the Bursar is August 8, 2017. Students who have not met this deadline will be de-enrolled.

You will receive information regarding new student orientation in early July. Orientation, which is required of all new students, begins on August 27. During that time, you will meet with your department academic advisor to discuss your educational and professional goals and any amendments that may be needed to your fall schedule. There is a two-week period at the beginning of each term during which students are allowed to make changes in their course schedules. Your department will have more information on the drop/add process.

Please read the following materials carefully, which will guide you through the process of selecting your courses and registering via Albert, NYU’s computerized student information system. If you have questions about the registration process or specific courses please call your department’s Help Line or call the Student Affairs Office at (212) 998-1900.

We hope you have a restful and enjoyable summer. Everyone at the Tisch looks forward to welcoming you in August.

Sincerely,

Robert Cameron
Registration Instructions

This manual is designed to help guide you through your first registration. It is divided into various sections about your department, and includes a section explaining the University’s Expository Writing policy.

As an incoming student to the Tisch School of the Arts you will have the widest range of choices in setting up your first semester curriculum prior to your arrival at NYU. You can register beginning June 7 at 12:00 noon (new transfers) and June 8 (new freshman) by using Albert, the University’s registration and information system. The University Registrar will randomize new Freshman registration appointment times at 12:00 noon and 12:20 p.m. (EST). Please check your appointment time in your Student Center Albert account.

Here is all you need to do to register:

Read this booklet carefully and make your course selections based on the guidelines provided by your department. You may want to sketch out your weekly schedule to be sure that there are no time conflicts with your course selection.

Complete your Registration Worksheet using the instructions provided at the end of your department’s section. If you have questions regarding your program, you should call your department helpline indicated on page 8 of this handbook.

You will access the Albert registration system through your NYUHome account. To do this, you first need to activate your NetID. Log on to the video presentation on how to activate your NYU Net ID at http://www.nyu.edu/registrar/sis/student_center_training.html. You can also learn other Albert enrollment features, such as how to search for courses, review your degree progress, and view your grades.

Payment questions can be addressed through the Bursar’s website at www.nyu.edu/bursar. When you arrive on campus in August (remember New Student Orientation begins the week of August 27 and is required of all new students), you will meet with your academic advisor who will review the fall schedule for which you’ve enrolled. If necessary, changes in your program can be made at that time.
CALENDAR

FALL 2017

New Student Registration begins June 7
Tuition Payment Due August 8
New Student Orientation August 27 - Sept 2
Labor Day (holiday) September 4
FIRST DAY OF CLASSES September 5
Fall Recess/Columbus Day (holiday) October 9
Parent & Family Day October 21
Thanksgiving Recess (holidays) November 23-24
Last Day of Classes December 15
Reading Days December 16-17
Final Examinations December 18-22
Winter Recess (holidays) December 23 - January 1

WINTER SESSION

Winter Session Classes January 2 - January 19
Martin Luther King Jr. Day (holiday) January 15

SPRING 2018

FIRST DAY OF CLASSES January 22
President’s Day (holiday) February 19
Spring Recess (holidays) March 12-18
Last Day of Class May 7
Reading Day May 8
Final Examinations May 9-15
Commencement May 16 (tentative date)

Full academic calendars can be found at www.nyu.edu/registrar/calendars
Allyson Green, Dean
721 Broadway, 12th floor               (212) 998-1800

Sheril D. Antonio, Senior Associate Dean, Strategic Initiatives
721 Broadway, 9th floor                (212) 998-1717

Robert Cameron, Senior Associate Dean, Student Affairs
726 Broadway, 2nd floor                (212) 998-1900

Kathleen McDermott, Senior Associate Dean, Resource Planning and Compliance
721 Broadway, 12th Floor               (212) 998-1515

Michael Burke, Associate Dean, Kanbar Institute of Film and Television
721 Broadway, 9th Floor                (212) 998-1627

Daniel O'Sullivan, Associate Dean, Emerging Media Group
721 Broadway, 4th floor                (212) 998-1880

Sarah Schlesinger, Associate Dean, Institute of Performing Arts
715 Broadway, 2nd floor                (212) 998-1830

Fred Carl, Faculty Affairs
721 Broadway, 12th floor               (212) 998-1805

Karen Shimakawa, Faculty Affairs
721 Broadway, 12th floor               (212) 998-1805

Kaiko Hayes, Assistant Dean, Administration
721 Broadway, 12th floor               (212) 998-1800

Andrew Uriarte, Assistant Dean, External Affairs
721 Broadway, 12th floor               (212) 998-1808
Tisch Undergraduate Departments

Art and Public Policy - Kathy Engel, Chair
665 Broadway, 6th floor (212) 998-1805

Cinema Studies – Anna McCarthy, Chair
721 Broadway, 6th floor (212) 998-1600

Clive Davis Institute of Recorded Music - Jeffrey Rabhan, Chair
194 Mercer Street, 5th floor (212) 992-8400

Dance - Seán Curran, Chair
111 Second Avenue, 3rd floor (212) 998-1980

Drama, Undergraduate – Rubén Polendo, Chair
721 Broadway, 3rd floor (212) 998-1850

Dramatic Writing – Terry Curtis Fox, Chair
721 Broadway, 7th floor (212) 998-1940

Game Design - Frank Lantz, Chair
2 Metrotech Center, Brooklyn, NY, 8th floor (646) 997-0707

Kanbar Institute of Film and Television, Undergraduate Division
Ezra Sachs, Chair
721 Broadway, 11th floor (212) 998-1700

Performance Studies – Andre Lepecki, Chair
721 Broadway, 6th floor (212) 998-1620

Photography and Imaging - Deborah Willis, Chair
721 Broadway, 8th floor (212) 998-1930
TISCH ACADEMIC SERVICES

726 Broadway, 2nd floor
www.students.tisch.nyu.edu
tisch.academic.services@nyu.edu

Anita Gupta, Director of Academic Services
Jean Chen-Villalba, Assistant Director of Academic Services

UNIVERSITY OFFICES

Admissions, Undergraduate
383 Lafayette Street
www.nyu.edu/admissions/undergraduate-admissions.html

NYU Jeffrey S. Gould Welcome Center
50 West 4th Street
(212) 998-4550

StudentLink Center
Manhattan: 383 Lafayette Street
Brooklyn: 5 MetroTech Center, Suite 201
www.nyu.edu/studentlink
www.nyu.edu/financial.aid
http://tisch.nyu.edu/admissions/financial-aid
www.nyu.edu/registrar
www.nyu.edu/bursar

Financial Aid
(212) 998-4444
Registrar
(212) 998-4290
Bursar
(212) 998-2800

Housing and Residence Life
726 Broadway, 7th floor
www.nyu.edu/life/living-at-nyu.html

The Student Resource Center
60 Washington Square South, Suite 210
www.nyu.edu/src

NYU Card Center
7 Washington Place
www.nyu.edu/nyucard

www.nyu.edu/nyucard
The Clive Davis Institute of Recorded Music

194 Mercer Street, 5th Floor
http://clivedavisinst.tisch.nyu.edu
HELP LINE: 212.992.8400
Monday - Friday 9 AM - 5 PM
email: tisch.recorded.music@nyu.edu

The Program

The Recorded Music B.F.A. undergraduate program is designed to provide professional training for students who aim to succeed as creative entrepreneurs in the music industry. A creative entrepreneur is a driven, passionate individual who starts and runs an innovative business enterprise. Students who enroll in Recorded Music have a wide range of aspirations. Some aspire to become CEOs of record labels. Others aspire to become innovative record producers who helm successful production companies. Some students are performing artists or music critics who want to develop their business acumen so that they might build a successful brand. In every case, our mission is to provide students with the necessary skills - business, creative, intellectual and social - so that they might succeed as leaders in an evolving music industry. We encourage students to develop innovative musical ideas and envision new music business models. We also encourage students to work collaboratively and to cultivate both intellectual rigor and a willingness to experiment artistically.

The program’s course of study includes a four-year, 58-credit progression of courses structured around the study of entrepreneurship. There are four main areas of curricular study: Business, Production, Writing, History & Emergent Media, and Musicianship & Performance. Students take courses on business and legal issues as they relate to the specialized needs of the contemporary music industry, in conjunction with a series of practicum in the recording studio, where students are expected to become proficient in a range of recorded music practices. Concurrently, students also explore critical writing and music journalism, delving into the cultural impact of recorded music and the history of contemporary musical genres such as rock, R&B, hip-hop, pop, world and electronica. By graduation, students are expected to actualize a comprehensive creative plan to launch a music business venture, such as a record label, production company or new media enterprise.

As is the case with all Tisch programs, professional training is combined with a solid liberal arts education. In addition to the 58 units taken within the Clive Davis Institute of Recorded Music, students are expected to earn a total of 44 general education units in courses offered by Tisch and the College of Arts and Sciences. Students also complement their study with 26 units in elective courses taken in their areas of interest.

Degree Requirements

Area I: Recorded Music Arts

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<thead>
<tr>
<th>Group</th>
<th>Requirement</th>
<th>Units</th>
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<tbody>
<tr>
<td>A</td>
<td>Colloquium</td>
<td>0</td>
</tr>
<tr>
<td>B</td>
<td>Production</td>
<td>18</td>
</tr>
<tr>
<td>C</td>
<td>Writing, History &amp; Emergent Media</td>
<td>14</td>
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<tr>
<td>D</td>
<td>Business</td>
<td>18</td>
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<tr>
<td>E</td>
<td>Musicianship &amp; Performance</td>
<td>8</td>
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</table>
Area II: General Education  44 units

All students are required to take at least 44 units in courses to be distributed among the following categories in general education:

1. **Expository Writing, 8 units**: Two courses will be taken in the Department of Art and Public Policy Core Curriculum. See course information on *Art in the World/Writing the Essay* (EXPOS-UA 5) in the Department of Art and Public Policy section at the back of this handbook. Students for whom English is a second language should consult the Expository Writing for International and E.S.L. students section at the back of this booklet for detailed information on requirements.

2. **Humanities and Social Sciences, 12 units**: Aimed to give students a sense of cultural form in diverse social contexts so as to appreciate the setting for such phenomena as Ethnic Arts and Folk Traditions and to give students a sense of transformation of culture and society over larger spans of time and space. Examples include courses in history, classics, fine arts, philosophy, religion, English, and literature. **At least one course (4 units) must have an international focus.**

3. **Natural Sciences, 4 units**: Designed to teach students how to evaluate evidence within a framework of logical reason. Examples include courses in astronomy, biology, chemistry, computer science, earth and environmental science, geology, math, and physics.

An additional 5 General Education courses (20 units) are required for a total of 44 units. These units can be fulfilled by taking Humanities, Social Sciences, or Natural Sciences of your choosing.

AREA I  (Recorded Music Arts)  58 units minimum
AREA II  (General Education)  44 units minimum
AREA III  *(Electives) Enough to total 128 units (26)

Total units for BFA  128 units
(Areas I, II, and III combined)

First Semester Curriculum:

1. **Colloquium**  0 unit
2. **Studio Production**  4 units
3. **Musicianship & Performance**  2 units
4. **Business**  2 units
5. **Writing, History & Emergent Media**  4 units
   **-OR-**  
   **-or-**  
   **General Education**  4 units
6. **Art in the World/Writing the Essay**  4 units
7. **Elective**  2 units

TOTAL  18 units

*(If you have not satisfied the Expository Writing requirement with transfer units, you MUST register for Art in the World/Writing the Essay, EXPOS-UA 5)*

All transfer students are advised to contact the Institute to determine an appropriate course schedule based on eligible transfer units. Transfer students may transfer a maximum of 48 units into the Institute, and must satisfy a five semester residency requirement. Courses taken at The Clive Davis Institute as a non-major or visiting student prior to matriculation will count beyond the 48 unit limit.
Transfer Course Information

Colloquium

REMU-UT 1 CREATIVITY IN CONTEXT
2 units
This course will contextualize the holistic core curriculum of the Clive Davis Institute. By linking the Institute’s academic disciplines, philosophy and culture to creativity and discovery in practice, a more tangible frame of reference will emerge. The course will offer several colloquium conversations with senior faculty, working artists in music, fine arts, architecture, journalism, fashion, and technology. This exposure will lead students to a better understanding of the relationship between academics and artistic and commercial achievement.

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<tr>
<th>Section #</th>
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<th>Time</th>
<th>Class#</th>
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<tbody>
<tr>
<td>001</td>
<td>W</td>
<td>6:20PM - 7:35PM</td>
<td>14433</td>
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</table>

Production

REMU-UT 1020 FUNDAMENTALS OF AUDIO WORKSTATIONS I
2 units.
Students will acquire an in-depth, theoretical and practical knowledge of Digital Audio Workstations through a weekly, lab-based workshop. An emphasis will be made on file management, and system configurations. Students will then start using Pro Tools, learning the operating modes and tools, gain structure and multi-tracking techniques, using overdubs to build an arrangement. The semester will round out with techniques for editing and “comping”, consolidating tracks and preparing the files for the mix session.

Prior to registering, you must take a placement test to determine for which section of Fundamentals you will be registered. * To take the placement test, please log into NYUHome, and click on the Academics Tab. Under NYU Classes, click Recorded Music Studios. The placement test will be available online after June 1st.

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<td>001</td>
<td>F 9:00AM - 10:45AM</td>
<td>14167</td>
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<tr>
<td>002</td>
<td>F 11:00AM - 12:45PM</td>
<td>14168</td>
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<tr>
<td>003</td>
<td>F 1:00PM - 2:45PM</td>
<td>14169</td>
</tr>
<tr>
<td>004</td>
<td>F 3:00 PM - 5:10 PM</td>
<td>14474</td>
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</table>
* You will be enrolled in this course by the Institute.

REMU-UT 1040 ENGINEERING THE RECORD I
2 units.
Engineering the Record I will familiarize students with the practical aspects of the recording process in the studio by examining the theory, techniques, and science of sound recording. Students will be introduced to the basics of recording studios and sessions through lectures, demonstrations, supplemental reading and assignments carried out in the studio. In tandem with learning the mechanics of the process, students will begin to develop their critical listening skills and audio vocabulary. Topics will include: the propagation of sound and instrument radiation patterns, hearing and perception, microphones and microphone technique, analog signal flow, and signal processing.
Musicianship & Performance

REMU-UT 1106 MUSICIANSHIP: MUSIC THEORY & CONSTRUCTION
2 units.
This course is geared toward students with an emphasis on a no-nonsense and demystifying presentation of the three elements of music - rhythm, melody and harmony. We will review and analyze a variety of musical examples – written and recorded - to demonstrate these concepts with a focus on contemporary western music (everything from and in between the Beatles and Stevie Wonder to Sia, Kendrick Lamar, and Arcade Fire). The second half of the course is a practical application of the tools. You will learn how to transcribe rhythms, hear chord progressions in addition to learning basic arranging and composing. The goal of the course will be to enable you to break down a song competently and have a fuller appreciation of what producer/arranger/composer/songwriters do – skills you will undoubtedly need in your career.

Prior to registering, you must take a placement test to determine for which section of Music Theory you will be registered. * To take the placement test, please log into NYUHome, and click on the Academics Tab. Under NYU Classes, click Recorded Music Studios. The placement test will be available online after June 1st.

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<th>Section #</th>
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<tr>
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<td>9:00AM - 10:30AM</td>
<td>14105</td>
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<tr>
<td>002</td>
<td>W</td>
<td>10:45AM - 12:15AM</td>
<td>14106</td>
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<tr>
<td>003</td>
<td>R</td>
<td>9:00AM - 10:30AM</td>
<td>14107</td>
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<tr>
<td>004</td>
<td>R</td>
<td>10:45AM - 12:15AM</td>
<td>14313</td>
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</table>

* You will be enrolled for this course by the Institute.

Business

REMU-UT 1212 THE BUSINESS OF MUSIC: INDUSTRY ESSENTIALS
2 units
This course will provide a general overview of, and a framework for understanding, the different segments of the music industry topics will include: key players and their roles in generating revenue streams, common creative, business and legal problems that arise in, and range of business transactions that govern, the day to day operation of different business ventures in the industry, record label operations, marketing, promotion, music publishing, touring, new business models and career opportunities.

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<tr>
<th>Section #</th>
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<tbody>
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<td>001</td>
<td>W</td>
<td>3:30PM - 5:00PM</td>
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<tr>
<td>002</td>
<td>R</td>
<td>3:30PM - 5:00PM</td>
<td>14405</td>
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</table>
Writing, History & Emergent Media

REMU-UT 1201 CREATIVE MUSIC ENTREPRENEURS IN HISTORICAL CONTEXT
4 units
This course will introduce students to the history and culture of creative entrepreneurs in recorded music. We will look at various types of entrepreneurs – including executives, producers, performers and journalists – and we will study how and why the empires that these impressive and sometimes controversial impresarios built have transformed the course of popular music. Along the way, students will become well versed in the history of 20th and 21st century recorded music, and about various music genres and styles; and we will place the art and business of creating and selling recorded music in historical, political, cultural and social context. Throughout, we will look at approaches to crafting successful essays on popular music with clear, compelling writing about sound.

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<td>14109</td>
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<td>002</td>
<td>R</td>
<td>3:30-6:10PM</td>
<td>14369</td>
</tr>
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</table>

(or, enroll in a General Education course)

General Education Courses
Most of the courses you will take to complete your General Education (liberal arts) requirements are offered through NYU College of Arts and Science. Courses that count toward the General Education requirement are those that broaden student perspectives through research, analysis, historical overview and/or critical thinking, and are not related to your major. Courses that do not count toward this requirement are professional or practical in nature or apply toward your departmental requirements. Notably, creative writing courses, and courses in journalism that teach how to write in that style do not credit for general education. Courses taken at Stern, Steinhardt, Gallatin, and Wagner will not credit for General Education. If you have a question about what will count towards your general education requirements, please view our online departmental “Gen Ed Advising Tool.”

Elective Courses
An elective can be any course, in any subject, in any division of New York University except the School of Professional Studies and Global Liberal Studies. Electives may include additional courses beyond the required units in Recorded Music or General Education. Students can elect to take these units in the Recorded Music area; in General Education; to add a second major or a minor; or to take courses in a variety of other areas, such as creative writing, communications, business, etc. Any music instruction, performance, or composition courses through the Steinhardt School of Education or the College of Arts and Science will count toward elective credit.
**Registration Worksheet**

1. Below is a registration worksheet to help you plan your schedule and prepare for registration. Gather your registration materials including your student Albert login information; Net ID and password; course schedule and class number for enrollment.

2. If you encounter difficulty in registering, you may call your major department Helpline or call the Tisch Office of Student Affairs at (212) 998-1900.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Days/Times</th>
<th>Units</th>
<th>Class #</th>
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</thead>
<tbody>
<tr>
<td>COLLOQUIUM</td>
<td>Creativity in Context</td>
<td>Wed 6:20 PM-7:35 PM</td>
<td>0 unit</td>
<td>14433</td>
</tr>
<tr>
<td>PRODUCTION</td>
<td>Fundamentals of Audio Workstations I</td>
<td>2 units</td>
<td></td>
<td></td>
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<tr>
<td>-AND-</td>
<td>Engineering the Record I</td>
<td>-AND- 2 units</td>
<td></td>
<td></td>
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<tr>
<td>BUSINESS</td>
<td>The Business of Music: Industry Essentials</td>
<td>2 units</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSICIANSHIP &amp; PERFORMANCE</td>
<td>Musicianship: Music Theory &amp; Construction</td>
<td>4 units</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WRITING, HISTORY &amp; EMERGENT MEDIA</td>
<td>Creative Music Entrepreneurs in Historical Context</td>
<td>4 units</td>
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<td></td>
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<tr>
<td>-OR-</td>
<td>Liberal Arts Course</td>
<td>-OR- 4 units</td>
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<tr>
<td>CORE CURRICULUM</td>
<td>Art in the World/Writing the Essay (Expository Writing)</td>
<td>4 units</td>
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<td></td>
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<tr>
<td>ELECTIVE</td>
<td></td>
<td>2 units</td>
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Department of Art and Public Policy

Core Curriculum – Expository Writing

Expository Writing is required of all undergraduate students. Courses fulfilling this requirement are part of a Core Curriculum sequence at the Tisch School of the Arts offered in the Department of Art and Public Policy. The expository writing/core curriculum requirement cannot be waived, although transfer students may be able to substitute equivalent course work taken elsewhere, and students for whom English is a second language may be required to take a separate sequence of writing courses. The TSOA policies in regard to Expository Writing and the Core Curriculum are set forth below.

The Core Curriculum - Description and Transfer Requirements

For freshmen and English as a second language transfer students, the Tisch Core Curriculum consists of a two-course sequence with a writing workshop section constituting an integral part of each course. *Art in the World/Writing the Essay* is offered during the fall term, followed by *The World Through Art/Writing the World* in the spring. The courses are comprised of a plenary lecture that meets four times during the semester, and a writing class that meets twice a week. The courses mix different artistic media so as to integrate students’ various professional interests, and combine practical and theoretical approaches to achieve a comprehensive grasp of the work that art can do in the world. These writing courses are intensive, interdisciplinary and collaborative. Lectures and workshops focus on how to read complex texts for an understanding of their arguments, and how to write well-reasoned essays supported by evidence. These courses are designed to foster an appreciation of how the arts relate to each other and to society in a changing world and allow students to reflect on a range of social and ethical issues as they pertain to their own creativity.

To fulfill the expository writing requirement, transfer students must have completed a minimum of one semester in a course equivalent to *Art in the World/Writing the Essay* before entering the Tisch School of the Arts. Transfer students who do not have a minimum of 3 transferable units in Expository Writing will be required to take the first term of the Core Curriculum sequence, *Art in the World/Writing the Essay* (EXPOS-UA 5; 4.0 units). The course is only offered in the Fall term.

Core Curriculum Course Schedule

**Register for one *Art in the World* Plenary Lecture (Class # 6668, 6690, 6702 or 6713) and a corresponding Writing the Essay section. These courses are found on Albert under the course subject EXPOS-UA, within the College of Arts and Science course selection.

**Plenary Lecture: *Art in the World* (Expository Writing)**

**EXPOS-UA 5 Class #6668 (section 001)**

Lecture meets two Monday nights from 7:00-9:00 p.m. and one Friday night. Dates are September 11, October (TBD), and November (TBD). Students must register for one corresponding *Writing the Essay* EXPOS-UA 5 from sections 002-022 (Class numbers 6669 through 17575).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Time</th>
<th>Class#</th>
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<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>002</td>
<td>MW 8:00-9:15am</td>
<td>6669</td>
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<tr>
<td></td>
<td>003</td>
<td>MW 8:00-9:15am</td>
<td>6670</td>
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<td></td>
<td>004</td>
<td>MW 9:30-10:45am</td>
<td>6671</td>
</tr>
<tr>
<td></td>
<td>005</td>
<td>MW 9:30-10:45am</td>
<td>6672</td>
</tr>
<tr>
<td></td>
<td>006</td>
<td>MW 11:00-12:15pm</td>
<td>6673</td>
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</table>
Plenary Lecture: Art in the World (Expository Writing)

EXPOS-UA5 Class #6690 (section 023)
Lecture meets two Monday nights from 7:00-9:00 p.m. and one Friday night. Dates are September 11, October (TBD), and November (TBD). Students must register for one corresponding Writing the Essay EXPOS-UA 5 (Class numbers 6691 through 17543).

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<tr>
<th>Course #</th>
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<th>Day/Time</th>
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<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>024</td>
<td>MW 9:30-10:45pm</td>
<td>6691</td>
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<td>025</td>
<td>MW 11:00-12:15pm</td>
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<td>026</td>
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<td></td>
<td>027</td>
<td>MW 2:00-3:15pm</td>
<td>6694</td>
</tr>
<tr>
<td></td>
<td>028</td>
<td>MW 12:30-1:45am</td>
<td>8343</td>
</tr>
<tr>
<td></td>
<td>029</td>
<td>MW 8:00-9:15pm</td>
<td>6695</td>
</tr>
<tr>
<td></td>
<td>030</td>
<td>MW 3:30-4:45pm</td>
<td>6696</td>
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<tr>
<td></td>
<td>031</td>
<td>MW 12:30-1:45pm</td>
<td>6697</td>
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<tr>
<td></td>
<td>032</td>
<td>TR 11:00-12:15pm</td>
<td>6698</td>
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<tr>
<td></td>
<td>033</td>
<td>MW 4:55-6:10pm</td>
<td>6699</td>
</tr>
<tr>
<td></td>
<td>034</td>
<td>TR 9:30-10:45am</td>
<td>6700</td>
</tr>
<tr>
<td></td>
<td>035</td>
<td>MW 4:55-6:10pm</td>
<td>17543</td>
</tr>
</tbody>
</table>

Section 035 is restricted to international ESL students. Please email Denice Martone at dm1@nyu.edu to register for this class.

Plenary Lecture: Art in the World (Expository Writing)

EXPOS-UA5 Class #6702 (section 036)
Lecture meets two Monday nights, from 7:00-9:00 p.m. and one Friday night. Dates are September 11, October (TBD), and November (TBD). Students must register for one corresponding Writing the Essay EXPOS-UA 5 (Class numbers 6703 through 6712).
Section 042 is restricted to international ESL students. Please email Denice Martone at dm1@nyu.edu to register for this class.

Section 047 is restricted to students in the Goddard Residential College.

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6713 (section 047)
Lecture meets two Monday nights from 7:00-9:00 p.m. and one Friday night. Dates are September 11, October (TBD), and November (TBD). Students must register for one corresponding Writing the Essay-EXPOS-UA5 (Class numbers 6714 through 9206).

Additional Notes
Transfers who do not receive a minimum of 3 transfer units in expository writing may petition for a waiver of the requirement based on the quality of written work and research accomplished in prior coursework. For details on the petition procedure and for the application form transfers should contact the Joanna Mendoza in the Expository Writing Program at joanna.mendoza@nyu.edu. More information on petitioning to waive the expository writing requirement can be found online at
Transfers should be aware that waivers are granted rarely and only after a rigorous review by the NYU Expository Writing Program.

The NYU Writing Center is a place where any NYU student can get help with his or her writing. The Writing Center is a part of NYU's Expository Writing Program in the College of Arts and Science. It is a place where one-on-one teaching and learning occur, as students work closely with EWP faculty and experienced peer tutors at every stage of the writing process and on any piece of writing except for exams. For more detailed information about the program resources, please visit [http://ewp.cas.nyu.edu/object/writing.center](http://ewp.cas.nyu.edu/object/writing.center). Please call the Center at (212) 998-8860 or email ewp@nyu.edu to schedule an appointment. The Center is located at 411 Lafayette, 4th floor.
For students admitted as freshmen, Advanced Standing, meaning college credit to be applied toward the undergraduate degree requirements, may be granted based on examination results and the evaluation of college courses taken while in high school. The total number of advanced standing credits granted cannot exceed 32 units. The granting of credit is subject to certain conditions as described below. Note: The Department of Dance does not grant any advanced standing credit based on examination results (AP, IB), and limits the number of advanced standing units for college courses taken while in high school to a maximum of 8.

Advanced Standing credit received by NYU is evaluated and posted early in the first semester of enrollment. Freshmen expecting to receive advanced standing credit should check the transcript on Albert to ensure expected credit is posted by mid October.

Credit for Coursework

Credit may be awarded for satisfactory work completed at another accredited college or university. Upon admission, records are examined carefully to determine how much, if any, advanced standing will be granted. Each individual course completed elsewhere is evaluated and measured against similar coursework offered at NYU. For students admitted as freshmen, credit for courses with a course equivalent at NYU College of Arts and Science is usually granted if the grade obtained is “B” or better. No credit is granted for college writing or expository writing courses or for courses taken on a pass/fail basis. Credit will not be granted for college courses that satisfied high school graduation requirements.

Credit by Examination

The Advanced Placement Program (AP) (College Entrance Examination Board) and the International Baccalaureate Program (IB) enable undergraduate students to receive credit toward the undergraduate degree on the basis of performance in college-level examinations or proficiency examinations related to the school’s degree requirements, subject to the approval of the school.

With the exception of the Department of Dance, the Tisch School of the Arts participates in the Advanced Placement Program of the College Entrance Examination Board. In accordance with New York University policy, students may receive college credit toward their degree for AP tests taken prior to the completion of high school and with results of 4 or 5. See chart on the following page for details on Advanced Placement test scores for which credit is given. AP units sent to the University will be applied to students’ records by October. For additional information, students can consult with the Assistant Director of Academic Services at (212) 998-1920, or email tisch.academic.services@nyu.edu.

For the International Baccalaureate (IB) examination, The Tisch School of the Arts recognizes higher level examinations passed with grades of 6 or 7. No credit is granted for standard level examinations. Official reports must be submitted to the Office of Undergraduate Admissions for review.

Except in the Department of Dance, the maximum number of units transferable by the combination of examination and college-level coursework completed in high school shall not exceed a total of 32 units. The maximum number of AP and/or IB units to be applied to the general education requirements of the undergraduate degree shall not exceed a total of 8 units. The remainder of units granted by examination, up to the maximum, will be applied to electives. Students receiving units toward the degree may not take the corresponding college-level course in the College of Arts and Science for credit. If they do, they will lose the Advanced Placement credit.
### Advanced Placement Equivalencies

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Grade</th>
<th>Units</th>
<th>NYU Course Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>4, 5</td>
<td>4</td>
<td>ARTH-UA 1 or ARTH-UA 2¹</td>
</tr>
<tr>
<td>Biology</td>
<td>4, 5</td>
<td>8</td>
<td>BIOL-UA 11,12/BIOL-UA 13,14</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>4, 5</td>
<td>4</td>
<td>MATH-UA 121</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4</td>
<td>4</td>
<td>MATH-UA 121²</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>5</td>
<td>8</td>
<td>MATH-UA 121, 122</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4, 5</td>
<td>8</td>
<td>CHEM-UA 101,102 or CHEM-UA 109,110</td>
</tr>
<tr>
<td>Chinese Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>and Culture</td>
<td>4, 5</td>
<td>4</td>
<td>EAST-UA 204³</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>4, 5</td>
<td>4</td>
<td>CSCI-UA 101</td>
</tr>
<tr>
<td>Computer Science AB</td>
<td>4, 5</td>
<td>8</td>
<td>CSCI-UA 101, 102</td>
</tr>
<tr>
<td>English Literature</td>
<td>4, 5</td>
<td>4</td>
<td>No course equivalent</td>
</tr>
<tr>
<td>English Language</td>
<td></td>
<td></td>
<td>No course equivalent</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4, 5</td>
<td>4</td>
<td>No course equivalent⁴</td>
</tr>
<tr>
<td>European History</td>
<td>4, 5</td>
<td>4</td>
<td>HIST-UA 1 or HIST-UA 2</td>
</tr>
<tr>
<td>French Language</td>
<td>4, 5</td>
<td>4</td>
<td>FREN-UA 101</td>
</tr>
<tr>
<td>French Literature</td>
<td>4, 5</td>
<td>4</td>
<td>FREN-UA 115</td>
</tr>
<tr>
<td>German Language</td>
<td>4, 5</td>
<td>4</td>
<td>GERM-UA 4⁵</td>
</tr>
<tr>
<td>Human Geography</td>
<td></td>
<td></td>
<td>No course equivalent</td>
</tr>
<tr>
<td>Italian Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>and Culture</td>
<td>4, 5</td>
<td>4</td>
<td>ITAL-UA 12</td>
</tr>
<tr>
<td>Japanese Language</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>and Culture</td>
<td>4, 5</td>
<td>4</td>
<td>EAST-UA 250³</td>
</tr>
<tr>
<td>Latin Literature</td>
<td>4, 5</td>
<td>4</td>
<td>No course equivalent</td>
</tr>
<tr>
<td>Latin: Vergil</td>
<td>4, 5</td>
<td>4</td>
<td>CLASS-UA 6⁶</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>4, 5</td>
<td>4</td>
<td>ECON-UA 1⁷</td>
</tr>
<tr>
<td>Microeconomics</td>
<td>4, 5</td>
<td>4</td>
<td>ECON-UA 2⁷</td>
</tr>
<tr>
<td>Music Theory</td>
<td></td>
<td></td>
<td>No course equivalent</td>
</tr>
<tr>
<td>Physics B</td>
<td>5</td>
<td>10</td>
<td>PHYS-UA 11,12</td>
</tr>
<tr>
<td>Physics B</td>
<td>4</td>
<td>5</td>
<td>No course equivalent</td>
</tr>
</tbody>
</table>
Physics C—Mech           4, 5       5 or 3 PHYS-UA 11, 81, or 91
Physics C—E&M           4, 5       5 or 3 PHYS-UA 12, 81, 82, or 93
Politics (U.S. Gov’t
and Politics)           4, 5    4       No course equivalent
Politics (Comp. Gov’t
and Politics)           4, 5    4       No course equivalent
Psychology                 4, 5    4       PSYCH-UA 1
Spanish Language       4, 5    4       SPAN-UA 100⁸
Spanish Literature       4        4       SPAN-UA 100⁸
Spanish Literature       5        4       SPAN-UA 100 or SPAN-UA 200⁹
Statistics                     4, 5    4       PSYCH-UA 10¹⁰
Studio Art                  -        -       No course equivalent
U.S. History                4, 5    4 HIST-UA 9 or HIS-UA 10
World History            4, 5    4       No course equivalent¹¹

1. Students who obtain a score of 5 and who major or minor in art history are exempt from the introductory course, but AP credit does not reduce the total number of courses required for the major or the minor.

2. Students wishing to enroll in Calculus II (MATH-UA 122) or Calculus III (MATH-UA 123) must meet one or more of the prerequisites detailed in course description. Please visit www.nyu.edu/registrar and see course search in College of Arts and Science, Mathematics (MATH-UA 122/123).

3. In order to receive credit for a score of 4 or 5 on Chinese Language and Culture and/or Japanese Language and Culture, students must successfully place above Intermediate II on language placement exams administered by the East Asian Studies department. This satisfies the foreign language proficiency requirement. Units awarded in this manner count as elective credit and cannot apply toward the East Asian Studies major or minor.

4. Credit received for the Environmental Science exam does not count toward the major or minor in Environmental Studies.

5. Credit received for the German Language exam does not reduce the number of courses required for the German major.

6. Students wishing to go on in Latin must consult the Classics department for proper placement. AP credit will not reduce the number of courses required for the major or minor.

7. Students who major or minor in economics in the policy concentration are exempt from the introductory principles courses as listed above, but AP credit does not reduce the total number of courses required for the major or minor. AP credit does not apply to ECON-UA 5.

8. Students who obtain a score of 4 on the Spanish Literature exam receive 4 units for SPAN-UA 100. If they wish to continue taking Spanish classes, they must take a language placement exam and consult
with the Director of the Spanish Language Program.

9. Students who obtain a score of 5 on the Spanish Literature exam receive 4 units for SPAN-UA 100. They must consult with the Director of the Spanish Language Program if they wish to continue taking Spanish classes, or if they wish to receive credit for SPAN-UA 200, instead of for SPAN-UA 100.

10. Students who obtain a score of 5 and who major in psychology receive credit for Statistics for the Behavioral Sciences and may count it toward the major. Those with a score of 4 are exempt from this course, but the AP credit does not count toward the nine courses required for the major.

11. Credit can count as an elective toward the history major but not toward the history minor.
Frequently Asked Questions

What is a normal course load for a transfer? How many units can I register for during a given semester?
The Clive Davis Institute of Recorded Music is a full-time program, and as such, you must be registered for 12-18 units each semester to maintain your full-time student status. Any adjustments to the number of units for which you are registered (below 12 or more than 18) must be discussed with your advisor and approved by the Department Administrator. Students in their last semester may go part time with permission from the Department Administrator.

Will I have an advisor?
Yes, the full-time faculty serve as the Institute’s academic advisors. You will meet with your assigned advisor during the school’s mandatory New Student Orientation Program in August.

What should I do if one of my courses is closed?
If you find that a course or section of a course in which you want to enroll is closed, you will be given the option within the ALBERT system to put your name on the waitlist. Waitlists are computerized and as such, you will automatically be placed into a class when a seat in the course becomes available. If you decide to use the waitlist option for any course, you should check your schedule as it appears in ALBERT periodically to see if you have been enrolled in the course from the waitlist. You will likely need to make adjustments in your schedule to avoid time conflicts and additional billing.

Do foreign language courses count toward General Education Requirements?
Yes, if you choose to take a foreign language course it will count toward the Humanities and Social Science portion of the Liberal Arts requirement; however, you must take two semesters of the same language at the elementary level in order to count toward the general education requirement. Once you complete the second semester, you must notify your advisor so that the course can be credited properly. If you take only the first semester of a foreign language at the elementary level, it will count as an elective credit, and will not count toward your general education requirements. Any language courses at the Intermediate, Intensive, or Advanced level will satisfy the general education requirement.

When can I pursue an internship?
Our many internship opportunities are open to sophomores, juniors and seniors during the academic year. Freshmen who have successfully completed their first semester may participate in an internship with special permission. Students interested in participating in an internship should speak with the Institute’s Internship Faculty Advisor.

Are there study abroad opportunities?
In Fall 2016, the Institute launched its first-ever Recorded Music study abroad program in Berlin, Germany. Recorded Music majors are required to study abroad in Berlin in either the fall or spring of their junior year. With a strong focus on the art, business, and historical culture of electronic and club music, students will have the opportunity to take 14-16 credits while abroad, including a German language/culture course, a writing, history, & emergent media course, a business course, a production and performance course, a technology course, and an internship. By the end of the semester, students will have been fully immersed in the art and culture of one of the most vibrant arts capitals of the world. In addition to Berlin, there are numerous other study abroad opportunities for students to take advantage of, either through Tisch Special Programs or New York University. More information can be found online: http://specialprograms.tisch.nyu.edu or www.nyu.edu/studyabroad.
When can I declare a double major or minor?
Students generally wait until their sophomore or junior year to declare a minor or double major. Once you decide on the area you wish to pursue, you should check with that department regarding its requirements for a minor or double major. Your advisor and/or department administrator can advise you further about the procedure for declaring a minor or double major.

Can I place out of The Department of Art and Public Policy Core Curriculum?
No. Neither AP units nor high SAT scores can replace the Core Curriculum. See the Department of Art and Public Policy section at the back of this handbook for further information.

How do I make changes to my course schedule?
You will be able to drop and add courses using Albert, the University’s web-based registration/information system. There is a strict drop/add schedule that is outlined in the school’s policies and procedures handbook which you will receive during orientation. You can also access the drop/add schedule online at www.nyu.edu/registrar/calendars. You should know that all changes in your schedule must be approved by an advisor.

When is my tuition due and what happens if I don’t pay on time?
The payment deadline is August 8, 2017. Any student who has not paid his/her tuition bill by this date will be dropped, or de-enrolled, from all courses. You may contact the Bursar’s Office at (212) 998-2800 (website: www.nyu.edu/bursar) if you have any questions regarding your tuition bill, or need assistance. The Bursar’s Office does have a number of Deferred Payment options. If there is a problem relating to the proper crediting of your financial aid to your bill, contact the Financial Aid Office (212) 998-4444 or Dory Smith-Wilson in the Tisch Office of Student Affairs (212) 998-1900. Students who have been dropped from their courses have no guarantee that they will be able to re-enroll in the same courses. You should contact the Cinema Studies Department immediately if you become de-enrolled.

Please note: All courses taken at the Steinhardt School of Education, Stern School of Business, Gallatin School of Individualized Study, School of Social Work, and Wagner School of Public Service will only credit toward electives and will NOT credit toward General Education. In addition, courses taken at NYU School of Professional Studies do not count toward your degree - units and grades are not part of a student’s earned credits or grade point average.
Glossary of Terms

Academic Progress: The Office of Financial Aid checks to see if you are making what is considered “academic progress,” and have earned at least 76% of your attempted credits each academic year with passing grades and maintain a cumulative GPA of at least 2.0. More information on academic progress requirements for financial aid can be found at www.nyu.edu/financial. aid/progress.html.

Albert: NYU’s web-based Registration System, named after founder Albert Gallatin. You register and waitlist for courses using Albert. You can also check course availability, declare a cross-school minor, update the your contact information, check your midterm and final grades, view your transcript and schedule, check to see if you have registration blocks, and check your account balance with the Bursar. There is also a link to Financial Aid. For more information about Albert please see http://www.nyu.edu/registrar/registration/albert-registration.html. To access Albert, login to home.nyu.edu, choose the “Academics” tab, and click “Albert Login.”

Advisement: Each semester you will have an advising session prior to the registration period. Once you have been advised by your advisor or departmental registration professional, you will then be cleared to register.

Class Numbers: The number that you enter on the ALBERT Registration screen to register for a course. You can find this number in the course detail once you identify a course you are interested in enrolling. Other course detail information include class time, day(s), location, professor, number of units, class status and any special notes.

Core Curriculum: This refers to the Tisch School of the Arts’ required expository writing courses: Art in the World (EXPOS-UA 5) in the fall semester, and The World Through Art (ASPP-UT 2) in the spring. For more information on the core curriculum, see page 22 in this handbook.

Course Number: Has three parts: the prefix gives you the School and Department, the following digits give you the course, and the final three digits tell you the section. For example: CINE-UT 10.001 is Tisch Cinema Studies Department (CINE-UT), Intro to Cinema Studies (10), section 1 (001).

Degree Progress Report: The degree progress report in Albert tracks student’s progress towards the completion of degree requirements and displays courses that can be selected from to complete specific requirements, and how the courses taken, including transfer and test credit, applies toward degree requirements. Students are encouraged to review this report frequently.

Degree Requirements: Each department has a minimum number of units that must be completed in specific areas, as well as a total number of units required to achieve your degree.

Drop/Add: In the first two weeks of a semester, students can drop or add courses using Albert. In the third week, students must process a Program Change Form and get a departmental signature (and if adding a class, get the signature of the professor). Beginning with the fourth week, students must get an additional signature from the Tisch Office of Student Affairs. Students who drop a course after the second week of classes will receive a “W” (a withdrawal notation) on the transcript for this course. The final deadline to drop a course is the first day of the ninth week of the semester. More information can be found on the Registrar’s website at www.nyu.edu/registrar/registration/withdrawal-schedules.html.
Electives: This term is used to describe units beyond your minimum required Major units and your General Education/ Liberal Arts units. These units can be taken in any subject you like, at any school within NYU (Tisch, CAS, Stern, Gallatin, Steinhardt) except at NYU School of Professional Studies.

Expository Writing: The Tisch School of the Arts has implemented a core curriculum in the freshman year which is a sequence of two semesters in expository writing. Through the core curriculum sequence, students may combine practical and theoretical approaches in regard to their ability to write and communicate, in order to achieve a comprehensive grasp of the work that art can do in the world. See page 14 of this handbook. These courses credit toward students’ general education units.

Full-time status/Part-time status: Full-time status is defined as enrollment in 12 to 18 units per semester, and are charged a flat tuition fee. Part-time students are those taking 1 to 11 units per semester (permission must be granted to do so, since Tisch programs are full-time.) Part-time tuition is charged on a per unit basis.

General Education (Gen Ed)/ Liberal Arts: The liberal arts portion of your degree is a large component of your education here at Tisch. You are required to take 32-44 General Education units, which is eleven 4 unit courses over 8 semesters. Courses that count toward the General Education (Gen Ed) requirement are those that broaden student perspectives through research, analysis, historical overview and/or critical thinking. These courses may not be related to your major, and are typically found through the College of Arts & Science, as well as a number of pre-approved Gen Eds at Tisch. Courses that do not count toward this requirement are professional or practical in nature or apply toward your departmental requirements. If you have questions about Gen Ed courses, consult your department.

NYUHome: NYU Home (www.home.nyu.edu) is the web-based portal that allows you to access your email, Albert, research tools, and other university services.

Plenary or lecture (LEC): The “plenary” meetings of your courses are the lectures that all members of the class attend.

Recitation (RCT): The meetings of your classes that relate to a lecture, but are smaller in class size (you are divided into sections) and the material covered in the lecture is discussed in finer detail. Students should register for recitations that correspond to lecture sections, when applicable.

Refund Schedule: Students who drop from full time to part time status, or who are overenrolled and drop down to full-time status after the first day of classes may be eligible for a partial refund of tuition. The Office of the Bursar publishes a refund schedule each semester. For detailed clarification of policies and the schedule, please see: http://www.nyu.edu/bursar/refunds/

Registration: Each semester you are assigned a registration appointment time based on the number of earned credit hours (accumulated units) for course work you have completed. Neither credit from courses that have grades of “Incomplete” nor for courses in which you are currently enrolled is counted toward the earned credit hours. With the exception of this registration for your initial semester, you will be required to meet with an advisor each semester prior to registration in order to be cleared to register. Once you have met with your advisor, you can go on Albert and register for classes at your assigned registration time. Students can check registration status prior to registering to
ensure that there are no stops on registration, which can occur for such reasons as failure to submit proper immunization records, a library fine, an outstanding balance, or other reasons.

TSOA Policies and Procedures Handbook: This is an informative booklet that details academic policies and other guidelines at Tisch. New students receive a handbook from the Tisch Student Affairs office during orientation week. You may find the PDF version at http://tisch.nyu.edu/student-affairs/ advisement-academic-services.