Tisch School of the Arts

Department of Photography & Imaging

Freshman Registration Handbook

May 2016

A Guide for Registration at the Tisch School of the Arts
Dear New Tisch Student:

Congratulations and welcome! To help you begin your career as a Tisch student, we have created this handbook to allow you to register early for your fall 2016 courses. We encourage you to register early so that you will have the widest variety of course selection options. Registration begins on Tuesday, June 7 at 12:00 noon. You should register on or around this date in order to avoid reduced options for course selection. Please note that the University’s Office of the Bursar generates tuition bills for all new students regardless of whether or not they have registered for courses. The payment deadline set by the Bursar is August 9, 2016. Students who have not met this deadline will be de-enrolled.

You will receive information regarding new student orientation in early July. Orientation, which is required of all new students, begins on August 28. During that time, you will meet with your department academic advisor to discuss your educational and professional goals and any amendments that may be needed to your fall schedule. There is a two-week period at the beginning of each term during which students are allowed to make changes in their course schedules. Your department will have more information on the drop/add process.

Please read the following materials carefully, which will guide you through the process of selecting your courses and registering via Albert, NYU’s computerized registration system. If you have questions about the registration process or specific courses please call your department’s Help Line or call the Student Affairs Office at (212) 998-1900.

We hope you have a restful and enjoyable summer. Everyone at the School looks forward to welcoming you in August.

Sincerely,

Robert Cameron

Robert Cameron, Associate Dean for Student Affairs

Office of Student Affairs
726 Broadway, 2nd Floor
New York, NY 10003-9502
Telephone: (212) 998-1900
Registration Instructions

This handbook is designed to help guide you through your first registration. It is divided into various sections about your department, and includes a section explaining the University’s Expository Writing policy.

As an incoming student to the Tisch School of the Arts you will have the widest range of choices in setting up your first semester curriculum prior to your arrival at NYU. You can register beginning June 7, by using Albert, the University’s online registration and information system. The University Registrar will randomize registration appointment times for all new students at 12:00 noon and 12:20 p.m. (EST). Please check your Appointment time in your Student Center Albert account.

Here is all you need to do to register beginning June 7 at either 12:00 noon or 12:20 p.m. (EST):

Read this booklet carefully and make your course selections based on the guidelines provided by your department. You may want to sketch out your weekly schedule to be sure that your courses do not conflict.

Complete your Registration Worksheet using the instructions provided at the end of your department’s section. If you have questions regarding your program, you should call your department helpline indicated on page 10 of this handbook.

You will access the Albert online registration system through your NYUHome account. To do this, you first need to activate your NetID. Log on to the video presentation on how to activate your NYU Net ID by clicking here: http://www.nyu.edu/registrar/sis/student_center_training.html. You can also learn other Albert features, such as how to search for courses, review your degree progress, and view your grades.

Once your account is activated and you are ready to register, login to Albert using NYUHome (http://home.nyu.edu). Instructions are below.

With your Worksheet complete and NYUHome account activated:

• Go online to https://home.nyu.edu and login using your Net ID and password
• Click Academics, then click the ALBERT login button.
• Once there, click Student Center, then click Enroll and you can now register for classes.

Payment questions can be addressed through the Bursar’s website at www.nyu.edu/bursar.

When you arrive on campus in August (remember New Student Orientation begins the week of August 28 and is required of all new students), you will meet with your academic advisor who will review the fall schedule for which you’ve enrolled. If necessary, changes in your program can be made at that time.
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CALENDAR

FALL 2016

New Student Registration begins June 7
Tuition Payment Due August 9
New Student Orientation August 28 - Sept 3
Labor Day (holiday) September 5
FIRST DAY OF CLASSES September 6
Fall Recess/Columbus Day (holiday) October 10
Parent & Family Day October 22
Thanksgiving Recess (holidays) November 23-27
Last Day of Classes December 16
Reading Days December 17-18
Final Examinations December 19-23
Winter Recess (holidays) December 24 - January 2

WINTER SESSION

Winter Session Classes January 3 - January 20
Martin Luther King Jr. Day (holiday) January 16

SPRING 2017

FIRST DAY OF CLASSES January 23
President’s Day (holiday) February 20
Spring Recess (holidays) March 13-19
Last Day of Class May 8
Reading Day May 9
Final Examinations May 10-16

Full academic calendars can be found at www.nyu.edu/registrar/calendars
Tisch School of the Arts Administration

Allyson Green, Dean
721 Broadway, 12th floor (212) 998-1800

Sheril D. Antonio, Senior Associate Dean of Strategic Initiatives
721 Broadway, 9th floor (212) 998-1717

Daniel O’Sullivan, Associate Dean, Emerging Media Group
721 Broadway, 4th floor (212) 998-1880

Sarah Schlesinger, Associate Dean, Institute of Performing Arts
715 Broadway, 2nd floor (212) 998-1830

Kathleen McDermott, Associate Dean, Resource Planning and Compliance
721 Broadway, 12th Floor (212) 998-1515

Robert Cameron, Associate Dean for Student Affairs
726 Broadway, 2nd floor (212) 998-1900

Louis Scheeder, Associate Dean of Faculty
721 Broadway, 2nd floor (212) 998-1605

Kaiko Hayes, Assistant Dean for Administration
721 Broadway, 12th floor (212) 998-1800

Andrew Uriarte, Assistant Dean, External Affairs
721 Broadway, 12th floor (212) 998-1808

Tisch Undergraduate Departments

Art and Public Policy - Kathy Engel, Chair
665 Broadway, 6th floor (212) 998-1805

Cinema Studies - Antonia Lant, Chair
721 Broadway, 6th floor (212) 998-1600

Clive Davis Institute of Recorded Music - Jeffrey Rabhan, Chair
194 Mercer Street, 5th floor (212) 992-8400

Dance - Sean Curran, Chair
111 Second Avenue, 3rd floor (212) 998-1980

Drama, Undergraduate - Ruben Polendo Chair
721 Broadway, 3rd floor (212) 998-1850

Dramatic Writing – Terry Curtis Fox, Chair
721 Broadway, 7th floor (212) 998-1940

Game Design - Frank Lantz, Chair
2 Metrotech Center, Brooklyn, NY, 8th floor (646) 997-0707

Kanbar Institute of Film and Television, Undergraduate Division
Joe Pichirallo, Chair
721 Broadway, 11th floor (212) 998-1700

Performance Studies - Karen Shimakawa, Chair
721 Broadway, 6th floor (212) 998-1620

Photography and Imaging - Deborah Willis, Chair
721 Broadway, 8th floor (212) 998-1930

Tisch Academic Services
726 Broadway, 2nd floor (212) 998-1900
www.students.tisch.nyu.edu
tisch.academic.services@nyu.edu

Incoming Student page information-
www.nyu.edu/tisch/incoming

Anita Gupta, Director of Academic Services
Jean Chen-Villalba, Assistant Director of Academic Services

University Offices

Admissions, Undergraduate
665 Broadway, 11th floor (212) 998-4500
www.nyu.edu/admissions/undergraduate-admissions.html

NYU Jeffrey S. Gould Welcome Center
50 Wett 4th Street (212) 998-4550

Bursar
www.nyu.edu/bursar

Financial Aid
www.nyu.edu/financial.aid
http://students.tisch.nyu.edu/page/finaid.html

Registrar
www.nyu.edu/registrar

Housing and Residence Life
726 Broadway, 7th floor (212) 998-4600
www.nyu.edu/life/living-at-nyu.html

Student Resource Center
60 Washington Square South, Suite 210 (212) 998-4411
www.nyu.edu/src

NYU Card Center
7 Washington Place (212) 443-CARD
www.nyu.edu/nyucard
The Program

The Department of Photography & Imaging at Tisch is a four-year B.F.A. program centered on the making and understanding of images. The curriculum is built around two principal areas: creative practice and critical studies. Situated within a university, our program offers students both the intensive focus of an arts curriculum and a serious grounding in the liberal arts. We are a diverse department embracing multiple perspectives, and our 140 majors work in virtually all modes of analog and digital photo-based image making and multimedia.

Our faculty and staff consist of artists, professional photographers, designers, critics, historians, and scholars offering a wide range of perspectives. Alumni from the department pursue graduate degrees, exhibit their work in galleries and museums, publish in national newspapers and magazines, work as documentarians and picture editors, produce web sites and multimedia projects, and work in museums, educational and community settings.

Freshman Year
The freshman year is considered the foundation year and establishes the mode of inquiry for the photo-based discipline. Freshmen are required to complete a series of courses that include Photography & Imaging Digital and Analog, and Visual Thinking in the studio area; Culture, History, Imaging & Photography Studies in the Critical Studies area; and two semesters of the Tisch Core Curriculum, which fulfills the expository writing requirement. Photography & Imaging Digital and Analog courses integrate and explore skills in analog and digital photography as well as multimedia software expanding the potential for image-making. The Visual Thinking course provides dimensions related to visual art-making in a broader sense. During the first year, many students take History of Western Art II and liberal arts courses in the College of Arts and Science.

Sophomore & Junior Years
Photography & Imaging Multimedia is required during the Sophomore year. In the Critical Studies area, sophomores take The Social History of Photography and The Aesthetic History of Photography, while juniors choose from a series of intermediate Critical Studies courses. During the sophomore and junior years, many students choose to begin double majors and/or minors. At the start of the junior year, students also have the option of participating in the internship program and to choose more courses according to their interests.

Senior Year
In the fall semester of the senior year, students enroll in a Senior Directed Projects class and undertake individual projects for a final thesis to be displayed in a series of exhibitions held each spring. Seniors may also take Anatomy of the Book, a studio course which designs and produces the senior catalogue and The Business of Art, which explores career options and post-graduation possibilities. To address pre-professional training, juniors and seniors are encouraged to participate in the internship program which includes a variety of photography and art related professional situations.

Critical Studies Minor
Many students are interested in building skills in imaging research and writing to pursue photojournalistic, editorial, curatorial or web-based work. Therefore, a Critical Studies minor is available to Photography & Imaging majors. Students who choose to embark on this program declare their field of interest and proposed course of study in late sophomore or early junior year. The minor adds 16 units (4 courses) of Critical Studies in addition to the required 24 units.
Advisement

The advisement process is very important in determining an appropriate course selection for each student, and the student’s individual program is considered carefully. Faculty advisors offer guidance related to a student’s educational goals, and an administrative advisor assists in determining requirements and progress toward graduation. In addition to meeting with a faculty advisor, the department has administrative staff with expertise in degree requirements and the policies and procedures. Your first advising session will take place at the departmental orientation on Tuesday, September 1.

Degree Requirements

The Department of Photography & Imaging offers a program leading to a Bachelor of Fine Arts degree. Majors must fulfill the following requirements:

Area I: Studio Courses

40 units (minimum)

Required Studio Courses:
Freshman Year
Photography & Imaging: Digital 4 units
Photography & Imaging: Analog 4 units
Visual Thinking 4 units

Sophomore/Junior/Senior Years
Photography & Imaging (multimedia, Web/screen or video) 4 units
Senior Directed Projects (senior year) 4 units

Additional studio courses to bring cumulative units to a minimum of 40

Area II: Critical Studies

24 units (minimum)

Required Courses:
Freshman Year:
Culture, History, Imaging and Photography Studies (CHIPS) 4 units

Sophomore Year:
Social History of Photography (fall) and Aesthetic History of Photography (spring) 4 units

Junior/Senior Years:
Additional Critical Studies units of students choosing to total 24 units

Area III: Liberal Arts Courses

44 units (minimum)

Required Liberal Arts Courses (minimums for each area):
Freshman Year
Department of Art and Public Policy Core Curriculum
Art in the World/Writing The Essay (fall) 4 units
The World Through Art/
Writing The World (spring) 4 units

Required liberal art courses minimums for each area:

Language and Literature 4-8 units
1 Literature OR 2 semesters of one language OR 1 semester of intensive language

Art History 4 units
1 Art History course in the College of Arts and Sciences Fine Arts Department. (History of Western Art II is highly recommended)

Social Science 4 units
1 course (Anthropology, Economics, Politics, Psychology, Sociology, etc.)

Natural Science/Mathematics 4 units
1 course (e.g., Biology, Chemistry, Geology, Mathematics, Computer Science, etc.)

Additional Liberal Arts courses in College of Arts and Science or approved Tisch academic courses should be taken from any of the above areas to bring cumulative units to a minimum of 44.
Area IV: Electives*

20 units

Units to bring cumulative total to 128

* An elective can be any course, in any subject, in any division of New York University except the School of Continuing and Professional Studies.

Total Units Required for BFA: 128 units

The Freshman Year

FALL

Art in the World/Writing The Essay
EXPOS-UA 5 4 units
Photography & Imaging: Analog or Digital
(PHTI-UT 1 or 2) 4 units
Culture, History, Imaging and
Photography Studies (PHTI-UT 1003) 4 units
1 Liberal Arts Course 4 units

Total Units 16 units

SPRING

The World Through Art/
Writing The Essay (ASPP-UT 2) 4 units
Photography & Imaging: Analog or Digital
(PHTI-UT 1 or 2) 4 units
Visual Thinking (PHTI-UT 1010) 4 units
1 Liberal Arts course 4 units

Total Units 16 units

Freshman Course Descriptions

The Freshman foundation year is the beginning of an exploration of photo-based imagery as personal and cultural expression.

EXPOS-UA 5
Art in the World/WRITING THE ESSAY

For course and schedule information, please see the Department of Art and Public Policy section at the back of this booklet.

PHTI-UT 1

PHOTOGRAPHY & IMAGING: DIGITAL (Fall or Spring)
4 units. Studio.

Both Photography & Imaging: Digital and Photography & Imaging: Analog must be taken during the first year but may be taken in either order.

This is an intro class about photographic image making, digital methods of output, and basic theory addressing the cultural uses of photography. This course is designed to familiarize students with fundamental concepts and techniques of photographic equipment, processes, materials, and philosophy of digital photography.

This course will familiarize students with the basic use of the camera and workings of Adobe Photoshop as well as scanning, capturing, and outputting digital images. Upon completion of the class, students will know how to digitize, edit, and/or manipulate images in Photoshop, prepare images in Photoshop for the intended output, and output images via printers and other output devices. Students will also develop basic camera and computer imaging skills. Screenings/exhibitions may be assigned as the semester progresses.

The course includes an exploration of the psychological and emotional responses to color in images; a further development of individual voice and vision through self-directed projects and research; and the establishment of a self-sufficient working process and critical dialogue.

<table>
<thead>
<tr>
<th>Section #</th>
<th>Day/Time</th>
<th>Class #</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>W 2:00 PM-5:45 PM</td>
<td>13858</td>
</tr>
<tr>
<td>002</td>
<td>W 2:00 PM-5:45 PM</td>
<td>13859</td>
</tr>
</tbody>
</table>

-OR-

PHTI-UT 2

PHOTOGRAPHY & IMAGING: ANALOG (Fall or Spring)
4 units. Studio.

Both Photography & Imaging: Digital and Photography & Imaging: Analog must be taken during the first year but may be taken in either order.

Photography and Imaging: Analog examines photographic expression in the context of traditional analog methodology. It is a class about seeing and translating one’s vision into images. Serving as a review for relatively experienced students and an introduction for those less familiar with analog practice, the object of the course is to fully ground departmental majors in the history and practical applications of photography. Topics include understanding light as an expressive element in a photograph. Form, content and concerns related
to traditions of portraiture, documentary, narrative, landscape and the still life will be incorporated into assignments and discussed at length.
Through a series of exercises, students will be immersed in the craft of the medium: understanding exposure and metering, the physical and chemical development of film and print materials and the means of making fine quality enlargements. Weekly assignments are designed to help the students develop a discipline in their working habits, with associated critiques providing a forum for students in which to give each other critical and constructive feedback. Students will view slide lectures addressing contemporary photography as well as important historical images that constitute key examples of the rich tradition of this medium. Participants will visit and respond to relevant gallery and museum exhibits. The aim of this course is to immerse the student in the issues and ideas that have surfaced in the medium's 200-year history. It is the teacher's hope to provide the students with an environment wherein they can grow as perceptive image-makers, interesting thinkers and engaged human beings.

Section # | Day/Time | Class #
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001 | W 2:00 PM-5:45 PM | 13860
002 | W 2:00 PM-5:45 PM | 13861

**Plus recitation section:**

**PHTI-UT 3**  
**CULTURE, HISTORY, IMAGING AND PHOTOGRAPHY STUDIES** (Fall)  
4 units. Critical Studies.
This course consists of a series of weekly lectures, discussions, readings, and field trips to museums and galleries in the city. The class frames the world of art and photography available in New York City and provides a cultural and historical context for encountering contemporary art. Students enroll in the weekly lecture meeting as well as a recitation section for weekly field trips.

Section # | Day/Time | Class #
--- | --- | ---
001 (Lec) | Thursday 9:15 AM – 12:15 PM | 13863 -and-
002 (Rct) | Friday 10:00 AM – 1:00 PM | 13864

**PHTI-UT 1010**  
**VISUAL THINKING** (Fall or Spring)  
4 units. Studio.

Frequently Asked Questions

**Can I receive credit for my Advanced Placement (AP) exams?**
Please refer to the Policies on Advanced Standing section at the back of this handbook for more information.

**Can I place out of The Department of Art and Public Policy Core Curriculum?**
No. Neither AP units nor high SAT scores can replace the Core Curriculum. See the Department of Art and Public Policy section at the back of this handbook for more information.

**How do I make changes to my course schedule?**
You will be able to drop and add courses using ALBERT through NYUHome ([https://home.nyu.edu](https://home.nyu.edu)), the University’s online registration and information system. There is a strict drop/add schedule that is outlined in the school’s policies and procedures handbook, which you will receive during orientation. You can also access the drop/add schedule online at [www.nyu.edu/registrar/calendars](http://www.nyu.edu/registrar/calendars). All changes in your schedule must be approved by an advisor.

**When is my tuition due and what happens if I don’t pay on time?**
The payment deadline is August 9, 2016. Any student who has not paid his/her tuition bill by this date will be dropped, or de-enrolled, from all courses. You may contact the Bursar’s Office at (212) 998-2800 (website: www.nyu.edu/bursar) if you have any questions regarding your tuition bill, or need assistance. The Bursar’s Office does have a number of Deferred Payment options. If there is a problem relating to the proper uniting of your financial aid to your bill, contact the Financial Aid Office (212-998-4444) or Dory Smith-Wilson in the Tisch Office of Student Affairs (212-998-1900) or email dls1@nyu.edu.
Students who have been dropped from their courses have no guarantee that they will be able to re-enroll in the same courses. You should contact the
Can I declare a double major or minor?
Yes. Many students pursue double majors and minors. Typically, students choose to complete a second major or minor in one of the disciplines in the College of Arts and Science. While there is no double major with the Stern School of Business, there is an intensive pre-business minor. Also, it is possible to complete a double major in another department at Tisch. To do so, students must complete an internal application process which includes portfolio or audition review for the second major department. If you have an interest in pursuing a double major or minor, you should discuss your interest with your faculty advisor. You should also seek the advice of a faculty advisor in the department of your secondary major or minor. Once you have made the decision to complete a double major or minor, you should declare it online or complete a Declaration of Double Major/Minor form.

How will my progress toward the BFA degree be monitored?
Students are responsible for knowing and understanding all degree requirements. You should check the academic advisement report each semester to make sure you understand your remaining course requirements. This report is accessible from the drop down option, Academic Requirements, in ALBERT’s Student Center. In addition, the Department has administrative staff with expertise in degree requirements and the policies and procedures of the school and university.

Are there study abroad opportunities?
There are numerous study abroad opportunities available to Tisch School of the Arts students, both through the Tisch Special Programs and through university-wide study abroad programs. Please consult with Tisch Special Programs at 721 Broadway, 12th Floor - north elevator, (212) 998-1500 or on the web at http://specialprograms.tisch.nyu.edu for further information. Tisch Special Programs’ e-mail is tisch.special.info@nyu.edu. For NYU study abroad programs outside of the Tisch selection of programs, you can go to www.nyu.edu/studyabroad. You can direct any questions to studyabroad@nyu.edu or call (212) 998-4433.

Do foreign language classes count toward Liberal Arts Requirements?
Yes, if you choose to take an intensive Beginner’s level or higher foreign language class it will count toward the Language & Literature portion of the Liberal Arts requirement. However, if you take a language at the elementary level, you must complete two semesters (Beginners I&II) of the same language in order for it to satisfy the Liberal Arts requirement. If you take only the first semester of a foreign language at the elementary level, it will count as an elective credit. Once you complete Beginners II, you should notify your advisor so that both semester courses can be credited as Liberal Arts.

Please note:
All courses taken at the Steinhardt School of Education, Stern School of Business, and the Gallatin School of Individualized Study will only unit towards electives and will NOT unit to General Education. You will not receive any unit at all toward your degree for any courses taken at NYU School of Professional Studies.
Preparing Your Registration Worksheet

Again, your Fall registration should include the following courses:

Art in the World/Writing The Essay
EXPOS-UA 5              4 units

Photography & Imaging: Analog or Digital
PHTI-UT 1 or 2              4 units

Culture, History, Imaging and
Photography Studies (PHTI-UT 1003)        4 units

1 Liberal Arts Course                  4 units

Total Units                                  16 units

Scheduling Liberal Arts Courses

Most of the courses you will take to complete your General Education (liberal arts) requirements are offered through NYU College of Arts and Science. Courses that count toward the General Education requirement are those that broaden student perspectives through research, analysis, historical overview and/or critical thinking, and are not related to your major. Courses that do not count toward this requirement are professional or practical in nature or apply toward your departmental requirements. Notably, creative writing courses, and courses in journalism that teach how to write in that style do not credit for general education. Courses taken at Stern, Steinhardt, Gallatin, and Wagner will not credit for Liberal Arts.

The Department of Art and Public Policy Core Curriculum

EXPOS-UA 5, Art in the World/WRITING THE ESSAY, is part of the Core Curriculum. This course is required of all freshmen and is designed to fulfill the Expository Writing, General Education requirement. Neither AP units nor high SAT scores can replace the Core Curriculum. College courses in English Composition taken while in high school do not transfer for unit and cannot substitute for the Core Curriculum. If you are looking for the schedule for the Art in the World on Albert, the course subject in the dropdown menu is “Expository Writing Program.” See the Department of Art and Public Policy section at the back of this handbook for further information.
1. Gather all registration materials prior to visiting the Albert online registration system, including: your student ID number, course schedules and completed registration worksheet. (See Below)

2. Log on with your Net ID and password. If you have not yet activated your Net ID, you will need to do so prior to registering. See page 4 of this handbook for information on how to activate your Net ID if you have not done so already. If your Net ID is activated, follow the instructions below:
   • Visit Albert through NYUHome at https://home.nyu.edu
   • Click on the “Academics” tab in the upper-left portion of the NYUHome page, then ALBERT login
   • Click “Student Center” under “Registration”

3. You can now register for classes for the fall 2016 term. Carefully enter selections from your Registration Worksheet below, using the call numbers listed in the right column of your worksheet. Be sure to look over your schedule once you have completed your registration to confirm your selections.

4. If you encounter difficulty in registering, you may call the Department of Photography & Imaging Helpline at (212) 998-1930 or you may call the Office of Student Affairs at (212) 998-1900.

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### Registration Worksheet for the Department of Photography & Imaging

**Albert:** [https://home.nyu.edu](https://home.nyu.edu)

**REGISTRATION WORKSHEET**

<table>
<thead>
<tr>
<th>COURSE #</th>
<th>TITLE</th>
<th>DAYS/TIMES</th>
<th>UNITS</th>
<th>CLASS #</th>
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<tr>
<td><strong>STUDIO COURSE</strong></td>
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<tr>
<td>PHTI-UT 1, Digital, Section 1 or 2</td>
<td>Photography &amp; Imaging : Digital</td>
<td>W 2:00PM-5:45PM</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>PHTI-UT 2, Analog, Section 1 or 2</td>
<td>-optional-Photography &amp; Imaging: Analog</td>
<td>W 2:00PM-5:45PM</td>
<td>4.0</td>
<td></td>
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<tr>
<td>-optional-</td>
<td>-optional-Visual Thinking</td>
<td>-optional-T 9:30AM-1:15PM</td>
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<tr>
<td><strong>CRITICAL STUDIES</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>PHTI-UT 3 lecture section 1, and recitation section 2</td>
<td>Culture, History, Imaging and Photography Studies (CHIPS)</td>
<td>R 9:15AM - 12:15PM (lec) -and- F 10:00AM-1:00PM (rct)</td>
<td>4.0</td>
<td></td>
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<tr>
<td><strong>CORE CURRICULUM</strong></td>
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<td></td>
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<tr>
<td>EXPOS-UA 5</td>
<td>Art in the World/ Writing the Essay</td>
<td>See Art &amp; Public Policy Section in back of booklet or Expository Writing Program on Albert. Register for lecture and recitation.</td>
<td>4.0</td>
<td></td>
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<tr>
<td><strong>LIBERAL ARTS</strong> - you may choose one course.</td>
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You should register for a total of 16 units
DEPARTMENT OF ART AND PUBLIC POLICY

Fall 2016
Department of Art and Public Policy Core Curriculum
Required for all Freshmen, two semesters Fall and Spring
Expository Writing - Art in the World (Fall)
The World through Art (Spring)

This Core Curriculum is required of all Freshmen and fulfills their Expository Writing requirement. The Core Curriculum consists of two courses—Art in the World offered in the fall semester and The World Through Art offered in the spring semester. All incoming Freshmen must take both semesters. The fall course consists of a plenary lecture that will meet three times throughout the semester and an essay writing class that meets twice a week. In the spring, the lecture component meets once each week and the writing class meets twice a week. Passing the fall course is a prerequisite for enrolling in the spring course. The courses mix different artistic media so as to integrate students’ various professional interests, and combine practical and theoretical approaches to achieve a comprehensive grasp of the work that art can do in the world. These writing courses are intensive, interdisciplinary and collaborative. Lectures and workshops focus on how to read complex texts for an understanding of their arguments, and how to write well-reasoned essays supported by evidence. These courses are designed to foster an appreciation of how the arts relate to each other and to society in a changing world. These courses will allow students to reflect on a range of social and ethical issues as they pertain to their own creativity.

TSOA Core Curriculum Course Schedule
**Register for one Art in the World Plenary Lecture (Class # 6673, 6694, 6706 or 6715) and a corresponding Writing the Essay EXPOS-UA5 from sections 002-018 (Class numbers 6674 through 6693).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Time</th>
<th>Class #</th>
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<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>002</td>
<td>MW 8:00-9:15am</td>
<td>6674</td>
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<td>MW 8:00-9:15am</td>
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<td>MW 9:30-10:45am</td>
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<td>MW 9:30-10:45am</td>
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<td>006</td>
<td>MW 11:00-12:15pm</td>
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<td>007</td>
<td>MW 4:55-6:10pm</td>
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<td>MW 12:30-1:45pm</td>
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<td>010</td>
<td>MW 2:00-3:15pm</td>
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<td>MW 4:55-6:10pm</td>
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<td>016</td>
<td>TR 11:00-12:15pm</td>
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<td>017</td>
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<td>020</td>
<td>MW 11:00-12:15pm</td>
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<tr>
<td></td>
<td>021</td>
<td>MW 3:30-4:45pm</td>
<td>6693</td>
</tr>
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</table>

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA 5 Class #6673
Lecture meets three Monday nights from 7:00-9:00 p.m. Dates are 9/19, 10/17, and 11/14. Students must register for one corresponding Writing the Essay EXPOS-UA5 from sections 002-018 (Class numbers 6674 through 6693).

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Day/Time</th>
<th>Class #</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPOS-UA 5</td>
<td>023</td>
<td>MW 9:30-10:45am</td>
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<tr>
<td></td>
<td>024</td>
<td>MW 11:00-12:15pm</td>
<td>6696</td>
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<td></td>
<td>025</td>
<td>MW 11:00-12:15pm</td>
<td>6697</td>
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<tr>
<td></td>
<td>026</td>
<td>MW 2:00-3:15pm</td>
<td>6698</td>
</tr>
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</table>

Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6755
Lecture meets three Monday nights from 7:00-9:00 p.m. Dates are 9/19, 10/17, and 11/14. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6695 through 6705).
Plenary Lecture: Art in the World (Expository Writing)
EXPOS-UA5 Class #6706
Lecture meets three Monday nights, from 7:00-9:00 p.m. Dates are 9/19, 10/17, and 11/14. Students must register for one corresponding Writing the Essay EXPOS-UA5 (Class numbers 6707 through 6775).

Section 6701 is restricted to international ESL students. Please email dm1@nyu.edu to register for this class.

International Students and Students for whom English is a Second Language (ESL)

International students and English-as-a Second Language (ESL) students have the same Core Curriculum and Expository writing requirements as domestic native speakers of English. However, English-as-a Second Language (ESL) may have requirements differing from those listed above depending on the level of English Proficiency.

Tisch and the Expository Writing Program (EWP) may require ESL students to be tested upon arrival to satisfy proficiency standards set by NYU’s American Language Institute (ALI). Based on the ALI’s recommendation, prerequisite work (EXPOS-UA 20 or EXPOS-UA 21) may be required. An ESL student required by ALI placement results to complete the prerequisite work must do so prior to enrollment into the core curriculum Art in the World/Writing the Essay (EXPOS-UA 5) in the Fall semester and The World Through Art/Writing The World (ASPP-UT 2) in the Spring semester.

English as a Second Language students who are not required to take the ALI placement test but who do experience difficulty with reading and writing in English should register for designated sections of the core curriculum designed at a conducive pace. In Fall, this section is: Art in the World/Writing the Essay (EXPOS-UA 5) section 51. This section is restricted to students who qualify. For permission to register please contact Ms. Denice Martone in the Expository Writing Program at denice.martone@nyu.edu. In Spring, check ALBERT for ESL sections of The World Through Art/Writing The World (ASPP-UT 2).

Students who are uncertain about placement should visit the Expository Writing Website International page where there is a link to a self-diagnostic assessment test: http://www.nyu.edu/cas/ewp/html/international.html.
POLICIES ON ADVANCED STANDING FOR FRESHMEN AT THE TISCH SCHOOL OF THE ARTS

Advanced Standing unit received by NYU is evaluated and posted early in the first semester of enrollment. Freshmen expecting to receive advanced standing unit should check the transcript on Albert to ensure expected unit is posted by mid October. Students are given until the end of the freshman year to confirm that the advanced standing unit should be made a permanent part of the academic record. Speak with an academic advisor if you have questions or concerns about how this unit will affect academic progress.

Unit for Coursework
Unit may be awarded for satisfactory work completed at another accredited college or university. Upon admission, records are examined carefully to determine how much, if any, advanced standing will be granted. Each individual course completed elsewhere is evaluated and measured against similar coursework offered at NYU. For students admitted as freshmen, unit for courses with a course equivalent at NYU’s College of Arts and Science is usually granted if the grade obtained is “B” or better. No unit is granted for college writing or expository writing courses or for courses taken on a pass/fail basis. Unit will not be granted for college courses that satisfied high school graduation requirements.

Unit by Examination
The Advanced Placement Program (AP) (College Entrance Examination Board) and the International Baccalaureate Program (IB) enable undergraduate students to receive unit toward the undergraduate degree on the basis of performance in college-level examinations or proficiency examinations related to the school’s degree requirements, subject to the approval of the school. Instructions for sending AP scores to NYU can be found on the College Board website: www.apcentral.collegeboard.com.

With the exception of the Department of Dance, the Tisch School of the Arts participates in the Advanced Placement Program of the College Entrance Examination Board. In accordance with New York University policy, students may receive college unit toward their degree for AP tests taken prior to the completion of high school and with results of 4 or 5. See chart on the following page for details on Advanced Placement test scores for which unit is given. AP units sent to the University will be applied to students’ records by October. For additional information, students can consult with the Assistant Director of Academic Services at (212) 998-1920, or email tisch.academic.services@nyu.edu.

For the International Baccalaureate (IB) examination, The Tisch School of the Arts recognizes higher level examinations passed with grades of 6 or 7. No unit is granted for standard level examinations. Official reports must be submitted to the Office of Undergraduate Admissions for review.

Except in the Department of Dance, the maximum number of units transferable by the combination of examination and college-level coursework completed in high school shall not exceed a total of 32. The maximum number of AP and/or IB units to be applied to the general education requirements of the undergraduate degree shall not exceed a total of 8. The remainder of units granted by examination, up to the maximum, will be applied to electives. Students receiving unit toward the degree may not take the corresponding college-level course in the College of Arts and Science for unit. If they do, they will lose the Advanced Placement unit.

Advanced Placement Equivalencies

<table>
<thead>
<tr>
<th>AP Examination and Grade</th>
<th>Units</th>
<th>NYU Course Equivalent</th>
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</thead>
<tbody>
<tr>
<td>Art History</td>
<td>4, 5</td>
<td>ARTH-UA 1 or ARTH-UA 2</td>
</tr>
<tr>
<td>Biology</td>
<td>4, 5</td>
<td>BIOL-UA 11,12/BIOL-UA 13,14</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>4, 5</td>
<td>MATH-UA 121</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4</td>
<td>MATH-UA 121</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>5</td>
<td>MATH-UA 121, 122</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4, 5</td>
<td>CHEM-UA 101,102/CHEM-UA 109,110</td>
</tr>
<tr>
<td>Chinese Language and Culture</td>
<td>4, 5</td>
<td>EAST-UA 204</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>4, 5</td>
<td>CSCI-UA 101</td>
</tr>
<tr>
<td>Computer Science AB</td>
<td>4, 5</td>
<td>CSCI-UA 101, 102</td>
</tr>
<tr>
<td>English Literature</td>
<td>4, 5</td>
<td>No course equivalent</td>
</tr>
<tr>
<td>English Language</td>
<td>-</td>
<td>No course equivalent</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4, 5</td>
<td>No course equivalent</td>
</tr>
<tr>
<td>European History</td>
<td>4, 5</td>
<td>HIST-UA 1 or HIST-UA 2</td>
</tr>
<tr>
<td>French Language</td>
<td>4, 5</td>
<td>FREN-UA 101</td>
</tr>
<tr>
<td>Subject</td>
<td>Credits</td>
<td>AP Score</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>---------</td>
<td>----------</td>
</tr>
<tr>
<td>French Literature</td>
<td>4, 5</td>
<td>4</td>
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<tr>
<td>German Language</td>
<td>4, 5</td>
<td>3</td>
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<tr>
<td>Human Geography</td>
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<tr>
<td>Italian Language and Culture</td>
<td>4, 5</td>
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<tr>
<td>Japanese Language and Culture</td>
<td>4, 5</td>
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<tr>
<td>Latin Literature</td>
<td>4, 5</td>
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<tr>
<td>Latin: Vergil</td>
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<td>Macroeconomics</td>
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<td>Spanish Language</td>
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<td>Statistics</td>
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<tr>
<td>World History</td>
<td>4, 5</td>
<td>4</td>
</tr>
</tbody>
</table>

1. Students who obtain a score of 5 and who major or minor in art history are exempt from the introductory course, but AP unit does not reduce the total number of courses required for the major or the minor.

2. Students wishing to enroll in Calculus II (MATH-UA 122) or Calculus III (MATH-UA 123) must meet one or more of the prerequisites detailed in course description. Please visit College of Arts and Science course search, under the course heading Math (MATH-UA122/123) at www.nyu.edu/registrar.

3. In order to receive unit for a score of 4 or 5 on Chinese Language and Culture and/or Japanese Language and Culture, students must successfully place above Intermediate II on language placement exams administered by the East Asian Studies department.

4. Unit received for the Environmental Science exam does not count toward the major or minor in environmental studies.

5. Unit received for the German Language exam does not reduce the number of courses required for the German major.

6. Students wishing to go on in Latin must consult the Classics department for proper placement. AP unit will not reduce the number of courses required for the major or minor.

7. Students who major or minor in economics in the policy concentration are exempt from the introductory principles courses as listed above, but AP unit does not reduce the total number of courses required for the major or minor. AP unit does not apply to ECON-UA 5.

8. Students who obtain a score of 4 on the Spanish Literature exam receive 4 units for SPAN-UA 100. If they wish to continue taking Spanish classes, they must take a language placement exam and consult with the Director of the Spanish Language Program.

9. Students who obtain a score of 5 on the Spanish Literature exam receive 4 units for SPAN-UA 100. They must consult with the Director of the Spanish Lang. Program if they wish to continue taking Spanish classes, or if they wish to receive unit for SPAN-UA 200, instead of for SPAN-UA 100.

10. Students who obtain a score of 5 and who major in psychology receive unit for Statistics for the Behavioral Sciences and may count it toward the major. Those with a score of 4 are exempt from this course, but the AP unit does not count toward the nine courses required for the major.

11. Unit can count as an elective toward the history major but not toward the history minor.
Academic Progress: The Office of Financial Aid checks to see if you are making what is considered “academic progress,” and have earned at least 76% of your attempted credits each academic year with passing grades and maintain a cumulative GPA of at least 2.0. More information on academic progress requirements for financial aid can be found at www.nyu.edu/financial.aid/progress.html.

Albert: NYU’s web-based Registration System, named after founder Albert Gallatin. You register and waitlist for courses using Albert. You can also check course availability, declare a cross-school minor, update your contact information, check your midterm and final grades, view your transcript and schedule, check to see if you have registration blocks, and check your account balance with the Bursar. There is also a link to Financial Aid. For more information about Albert please see http://www.nyu.edu/registrar/registration/albert-registration.html. To access Albert, login to home.nyu.edu, choose the “Academics” tab, and click “Albert Login.”

Advisement: Each semester you will have an advising session prior to the registration period. Once you have been advised by your advisor or departmental registration professional, you will then be cleared to register.

Class Numbers: The number that you enter on the ALBERT Registration screen to register for a course. You can find this number in the course detail once you identify a course you are interested in enrolling. Other course detail information include class time, day(s), location, professor, number of units, class status and any special notes.

Core Curriculum: This refers to the Tisch School of the Arts’ required expository writing courses: Art in the World (EXPOS-UA 5) in the fall semester, and The World Through Art (ASPP-UT 2) in the spring. For more information on the core curriculum, see page 22 of this handbook.

Course Number: Has three parts: the prefix gives you the School and Department, the following digits give you the course, and the final three digits tell you the section. For example: CINE-UT 10.001 is Tisch Cinema Studies Department (CINE-UT), Intro to Cinema Studies (10), section 1 (001).

Degree Requirements: Each department has a minimum number of units that must be completed in specific areas, as well as a total number of units required to achieve your degree.

Drop/Add: In the first two weeks of a semester, students can drop or add courses using Albert. In the third week, students must process a Program Change Form and get a departmental signature (and if adding a class, get the signature of the professor). Beginning with the fourth week, students must get an additional signature from the Tisch Office of Student Affairs. Students who drop a course after the second week of classes will receive a “W” (a Withdrawal notation) on the transcript for this course. The final deadline to drop a course is the first day of the ninth week of the semester. More information can be found on the Registrar’s website at www.nyu.edu/registrar/registration/withdrawal-schedules.html.

Electives: This term is used to describe units beyond your minimum required Major units and your General Education/ Liberal Arts units. These units can be taken in any subject you like, at any school within NYU (Tisch, CAS, Stern, Gallatin, Steinhardt) except at NYU School of Professional Studies.

Expository Writing: The Tisch School of the Arts has implemented a core curriculum in the freshman year which is a sequence of two semesters in expository writing. Through the core curriculum sequence, students may combine practical and theoretical approaches in regard to their ability to write and communicate, in order to achieve a comprehensive grasp of the work that art can do in the world. See page 22 of this handbook. These courses credit toward students’ general education units.

Full-time status/Part-time status: Full-time status is defined as enrollment in 12 to 18 units per semester, and are charged a flat tuition fee. Part-time students are those taking 1 to 11 units per semester (permission must be granted to do so, since Tisch programs are full-time.) Part-time tuition is charged on a per unit basis.

General Education (Gen Ed)/ Liberal Arts: The liberal arts portion of your degree is a large component of your education here at Tisch. You are required to take 32-44 General Education units, which is eleven 4 unit courses over 8 semesters. Courses that count toward the General Education (Gen Ed) requirement are those that broaden student perspectives through research, analysis, historical overview and/or critical thinking. These courses may not be related to your major, and are typically found through the College of Arts & Science, as well as a number of pre-approved Gen Eds at Tisch.
that do not count toward this requirement are professional or practical in nature or apply toward your departmental requirements. If you have questions about Gen Ed courses, consult your department.

**NYUHome:** NYU Home (www.home.nyu.edu) is the web-based portal that allows you to access your email, Albert, research tools, and other university services. You can find out how to activate your NYUHome account here: www.nyu.edu/its/nyuhome or on page 4 of this handbook.

**Plenary or lecture (LEC):** The “plenary” meetings of your courses are the lectures that all members of the class attend.

**Recitation (RCT):** The meetings of your classes that relate to a lecture, but are smaller in class size (you are divided into sections) and the material covered in the lecture is discussed in finer detail. Students should register for recitations that correspond to lecture sections, when applicable.

**Refund Schedule:** Students who drop from full time to part time status, or who are overenrolled and drop down to full-time status after the first day of classes may be eligible for a partial refund of tuition. The Office of the Bursar publishes a refund schedule each semester. For detailed clarification of policies and the schedule, please see: http://www.nyu.edu/bursar/refunds/

**Registration:** Each semester you are assigned a registration appointment time based on the number of earned credit hours (accumulated units) for course work you have completed. Neither credit from courses that have grades of “Incomplete” nor for courses in which you are currently enrolled is counted toward the earned credit hours. With the exception of this registration for your initial semester, you will be required to meet with an advisor prior to registration in order to be cleared to register. Once you have met with your advisor, you can go on Albert and register for classes at your assigned registration time. Students can check registration status every semester prior to registering to ensure there are no stops on registration, which can occur for such reasons as failure to submit proper immunization records, a library fine, an outstanding balance, or other reasons.

**Unit:** A unit refers to the value and time requirements of an academic course. The term credit, point, and unit is used interchangeably in the ALBERT registration system, in course descriptions, and in your discussions with faculty and administrative staff.

**TSOA Policies and Procedures Handbook:** This is an informative booklet that details academic policies and other guidelines at Tisch. New students receive a handbook from the Tisch Student Affairs office during orientation week, and can download a copy at http://students.tisch.nyu.edu/page/acadServices.html (under “Downloads”).